



# ALLENTOWN DOG TRAINING CLUB, INC.

## Board Meeting Minutes

January 23, 2022

Macungie Hall

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# **ALLENTOWN DOG TRAINING CLUB**

Board of Directors Meeting

January 23, 2022

## **MINUTES**

The meeting was called to order at 5:04 PM by President Chuck Achenzie.

### **Roll Call**

Present at the meeting were President Chuck Achenzie, Vice President Steve Markowitz, Treasurer Barbara Artim, Corresponding Secretary Terry Papineau, Recording Secretary Linda Eldon, Board members: Gail James, Debbie Achenzie and Edie Rysdyk (via phone).

### **Minutes**

The board had before it for approval the minutes of the board meeting held on November 28, 2021. Terry Papineau moved to accept the minutes as submitted. The motion was seconded by Debbie Achenzie and the motion passed by unanimous voice vote.

### **Treasurer's Report**

Treasurer Barb Artim presented the Treasurer's Report. *(See attached, pages 4-6.)*

Edie Rysdyk noted that in addition to the current balance she has an additional \$300.00 from the December raffle to contribute.

The 990N Form has been filed with the IRS.

No corrections or additions were noted. Terry Papineau moved to accept the Treasurer's report as submitted. The motion was seconded by Gail James and passed by unanimous voice vote.

### **Correspondence**

Terry Papineau reported the AKC requested an updated membership list. Debbie Achenzie will send the list to AKC when completed. A list of the current officers has been sent to the AKC by Chuck Achenzie.

### **Training Director's Report**

President Chuck Achenzie presented Training Director Phyllis Broderick's Training Report in her absence. *(See attached page 7.)*

Despite a very rainy summer and COVID classes were well attended this year.

This sessions Show Ready and Beginner class had 17 attendees.

### **Membership Report**

Debbie Achenzie presented her Membership Report. *(See attached, page 8.)* Three new applications were presented to the board for approval.

Gail James moved to accept the applications for membership. Barb Artim seconded the motion and the motion passed by unanimous voice vote.

Debbie Achenzie reported there are still 24 outstanding memberships. She will contact the 24 outstanding members and finish the membership list the beginning of February and send the list to AKC.

### **Newsletter**

President Achenzie reported the deadline for the January newsletter is January 25, 2022.

### **Publicity**

The member of the month form is in the process of being rewritten to include new members by Dusty Springer and Debbie Achenzie.

### **Sunshine Committee**

President Achenzie announced that the following cards were sent in the last month:

A get-well card to Irwin Linker, a sympathy card to Judy LaBelle on the passing of her husband and a sympathy card to Terry Papineau on the passing of her mother.

### **Trophies**

Cris Courduff reported that almost all trophies and awards have been sponsored by the membership. *(See attached Point Show report for additional information. Page 9.)*

### **Point Show**

Gail James gave the Point Show report. *(See attached page 9.)*

### **Old Business**

Barb Artim reported that the contract reserving Macungie Hall for the Connie Cleveland Seminar has been signed and returned from Amy.

Concerning the annual banquet, the following options were discussed by the board:

Brass Rail (50 people needed), Macungie Hall basement (catered), Macungie Park Outdoor pavilion (catered)

The board favored having the banquet in conjunction with the awards ceremony in June. It was felt the outdoor environment would be the best option due to COVID.

A motion to have the banquet outdoors, catered in conjunction with the awards presentations was made by Steve Markowitz and seconded by Terry Papineau. Chuck Achenzie will check with Amy for a date that a pavilion will be available. He will further discuss the banquet with Phyllis. At the next General meeting Chuck will ask for a member to chair a banquet committee.

At the November Board Meeting, Barb Artim questioned if points are being redeemed from our Staples account. Debbie Achenzie was able to update the contact information on the account from Janice Cooper, past president, to Chuck Achenzie, current president. All rewards certificate will now be e-mailed to Debbie and Chuck. Certificates can be used by club members for club purchases.

### **New Business**

The yearly audit committee is being formed. It will be chaired by Steve Markowitz. Debbie Achenzie volunteered to serve. Steve will ask John Landis to assist.

### **General Business**

The next board meeting will be held on February 27, 2022 at 5:00 PM downstairs in Macungie Hall. The next general meeting will be held on February 9, 2022 at 6:30 PM in Macungie Hall.

The Staples number is 610-439-2800.

Respectfully submitted,

Linda Eldon  
Recording Secretary

# **ADTC Treasurer's Report**

## **Board Meeting - 1/23/22**

- Account Balance Report - The current Truist balance is \$17,982.22
- Account Balance Report - The Vanguard Account balance is \$57,823.13
- Balance of both accounts is \$75,805.35
- Equisure pet trainer policy application was completed and submitted on line and the premium of \$1,125.00 put on the credit card.
- The 1099-NEC forms have been completed and mailed as well as the IRS Form 1096
- The IRS 990-N e postcard has been filed.
- A banking summary and profit/loss statement for 2021 has been prepared showing Income of \$41,091.90; Expenses of \$33,965.62; Net Increase of \$7,142.28.

Respectfully submitted

*Barb Artim*

**Account Balances - As of 1/15/2022**  
**(Includes unrealized gains)**

**1/15/2022**

**Page 1**

<b>1/15/2022</b>	
<b>Account</b>	<b>Balance</b>
<b>Bank Accounts</b>	
Checking	17,982.22
Savings	0.00
<b>TOTAL Bank Accounts</b>	<b>17,982.22</b>
<b>Cash Accounts</b>	
Cash Account	0.00
<b>TOTAL Cash Accounts</b>	<b>0.00</b>
<b>Investment Accounts</b>	
ING CD	0.00
Vanguard	57,823.13
<b>TOTAL Investment Accounts</b>	<b>57,823.13</b>
<b>OVERALL TOTAL</b>	<b>\$75,805.35</b>

Banking Summary - 2021		1/1/2021 through 12/31/2021							
Category		INCOME	EXPENSES	PROFIT/LOSS		INCOME	EXPENSES	PROFIT/LOSS	
<b>Events</b>									
Banquet		0	553.6	\$553.60					
TOTAL Match Show		413.00	0	\$413.00					
TOTAL Point Show		4,349.98	4,051.61	\$298.37	Trophy Fund Bal	542.27			
Seminar*		8,250.00	3335.78	\$4,914.22	TOTAL Events	13012.98	7940.99	\$5,071.99	
Dues		4,400.00	0	\$4,400.00				\$4,400.00	
TOTAL Miscellaneous		101.00	1,362.52	\$1,261.52				\$1,261.52	
<b>Overhead</b>									
Advertising			28.17	\$28.17					
Insurance			3,116.45	\$3,116.45					
Website			417.83	\$417.83					
Storage Unit			225.79	\$225.79					
Telephone			419.42	\$419.42	TOTAL Overhead	\$0.00	\$4,207.66	\$4,207.66	
<b>Training</b>									
Training:Adv Beg-Novice		2,405.00	860.00	\$1,545.00					
Training:Beginner Class*		3,878.00	630	\$3,248.00					
Training:Club Training Thursday		2,641.00	930	\$1,711.00					
Training:Open-Utility		3,538.00	2380	\$1,158.00					
Training:OpenClassAnna		1,241.00	750	\$491.00					
Training:Ring PrepClass		1,544.00	540	\$1,004.00					
Training:Ring Rental-Thursday		1,675.50	0	\$1,675.50					
Training:UtilityClassAnna		1,201.00	750	\$451.00					
Training-Rally		3,076.00	1,410.00	\$1,666.00					
Training-Specialty:Star Puppy,CGC*		2,371.00	871.00	\$1,500.00	Total	Non-Member Inc*	\$9,821	24%	
Training Exp:Mats			2233.75	\$2,233.75					
Training Exp:Rent Macungie:Thursdays			5450	\$5,450.00					
Training Exp:Rent Macungie:Wednesdays			3450	\$3,450.00					
Training Exp:Supplies			199.7	\$199.70	TOTAL Training	23,570.50	\$20,454.45	\$3,116.05	
TOTAL INCOME/ TOTAL EXPENSES		41,084.48	33,965.62	\$7,126.28					
Vanguard Dividend		7.42						\$7.42	
Total Income for IRS		41,091.90			Checking			\$7,142.28	
				\$15,595.82	Vanguard				
				\$57,823.13	TOTAL Funds 12/31/21				
				\$73,418.95					

# ALLENTOWN DOG TRAINING CLUB

## Training Director's Report

January 23, 2022

Wednesday classes completed Week 2. Both Dusty and Anna cancelled their classes Thursday, January 20<sup>th</sup> due to the snowstorm. Anna completed Week 1 and Dusty completed Week 2.

Linda started her Masters rally classes both day and evening and completed Week 2.

All of our training classes are well attended.

Terry started a new STAR puppy class Thursday January 13<sup>th</sup>. The STAR puppy class now runs for 7 weeks at a cost of \$160.

The scheduled beginner class was cancelled due to lack of interest.

Last year our outdoor training was extremely limited due to rain. At the present time our indoor training will finish the end of April and outdoor training will start in May. Hopefully it will be a better year.

Beginner Novice & Novice-Mini Seminar is scheduled for March 3<sup>rd</sup> and 4<sup>th</sup>, 4:30 to 5:30pm. Free to the Membership.

Connie Cleveland Seminar:

Saturday and Sunday, October 29<sup>th</sup> and 30<sup>th</sup>.

Respectfully submitted,

Phyllis Broderick



# Membership Report

January 23, 2022

## **New Applications - Requiring Board Approval**

Deborah Knappenberger

726 East Main Street

Macungie, PA 18062

Chocolate Labrador

C: 484-553-0909

[tobychasevern@yahoo.com](mailto:tobychasevern@yahoo.com)

Pat McAnally

1407 Three Mile Run Road

Perkasie, PA 18944

Cardigan Welsh Corgi

C: 215-527-1701

[PatMcAnally@verizon.net](mailto:PatMcAnally@verizon.net)

Alison Shields

1035 West Macada Road

Bethlehem, PA 18017

Stabyhoun

C: 484-239-2594

[Alison.shields@yahoo.com](mailto:Alison.shields@yahoo.com)

Debbie Achenzie

Membership

# Point Show Committee Report

January 23, 2022

Trophy donations are still open until January 31, 2022. Cris feels we will have almost all our ribbons and prizes covered by member donations. All of the large ribbons and money prizes are covered. We will have a full report at the end of January.

Rita Brian has also offered to share some of her creations which include, squeaky toys, bandanas, collar neck attire such as bowties and ties and other miscellaneous items. I did reach out to Cris and since we already have Karen Belmont making tug toys and we will need toys for next year I told Rita to make 5-6 of each item and we can add to the toys, or they may be added to raffle baskets. I don't like to turn volunteers away!

I plan to meet with Cris in February to get the list of donors and see how to list them in the premium and will have the premium done by the end of February. When I have a rough draft, I will review it with Phyllis and other committee members before sending to Chris Brooks at Show Entries.

Carol McCarthy is Chief Steward and Linda Krasley will help with Rally and step in should Carol need help.

The plan as of now is to meet near the end of February to plan food. Some members suggestions are to use the same vendor that provided food for our Christmas dinner, and I know that many people enjoyed the food at the Lehigh Valley Shows. I will gladly take other suggestions and volunteers!

Eddie will again do the raffle; I think 5-6 baskets is a good start but will let Eddie make that decision.

I have easels and Chuck will check in our storage facility to see if the club also has easels.

Respectfully submitted,

Gail James