

**ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS MEETING
January 24, 2021**

MINUTES

The meeting was called to order at 5:05 p.m. by President Chuck Achenzie.

Roll Call

Present at the meeting were President Chuck Achenzie, Vice President Steve Markowitz, Treasurer Barb Artim, Corresponding Secretary Terry Papineau, Recording Secretary Carol McCarthy, Training Director Phyllis Broderick and Board Members Debbie Achenzie, Linda Eldon, Gail James and Edie Rysdyk. Board member Anna Guglielmo was absent.

President Achenzie welcomed the new members.

Minutes

The Board had before it for approval the minutes of the meeting held on November 22, 2020. Phyllis Broderick moved to accept the minutes as submitted. The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

Treasurer's Report

Barb Artim presented the Treasurer's Report (see attached).

No corrections or additions were noted. Steve Markowitz moved to accept the Treasurer's Report as submitted. The motion was seconded by Edie Rysdyk and the motion passed by unanimous voice vote.

Correspondence

Terry Papineau read a thank you card received from Amy, Manager of Macungie Park, in response to the club sending her \$100.00 for all her help.

Training Director's Report

Phyllis Broderick presented her Training Report (see attached).

Membership Report

Debbie Achenzie presented her membership report (see attached).

Terry Papineau moved to accept the application of Kaitlyn Stock as a new member. Barb Artim seconded the motion and the motion passed by unanimous voice vote.

Committees

Newsletter

President Achenzie noted the deadline for the February newsletter is January 29, 2021.

Website

Steve Markowitz reported that the club website is up to date. He also noted that there have been 4,500 hits on the website since it was activated, 666 went to the members pages, 550 to training class schedule and 250 to the photo gallery. There was also a robot attack which Steve took care of by blocking that email address.

Sunshine

A sympathy card was sent to Marta Beckstead on the passing of her beloved Border Terrier, Barley.

Awards Banquet

Phyllis Broderick noted that no decision will be made until February concerning the location for the Awards Banquet as we don't know what restaurants will be doing in April.

President Achenzie reported to the Board that Judy Lasso wants to know what should be the award for a preferred novice title. After general discussion, it was decided that a preferred novice title should receive the plaque if it is the first title received. A virtual CD should receive a certificate. A virtual rally title should also receive a certificate.

Publicity

New Board member Linda Eldon has agreed to head the publicity committee. There was some general discussion about distributing business cards and posters.

Point Show

Gail James reported that the premium list is being completed.

She also noted that the 2020 show which was not held was going to be dedicated to Susan Figlar and Patricia Mickowski. After discussion it was decided the 2021 show will be dedicated to Susan and Patricia.

There was some discussion concerning the leashes the club gives out to first through fourth places in each class. Gail is going to check with Lois Linker to determine who has the leashes.

Old Business

President Achenzie noted that a CPA had not been hired. Barb Artim reported she has already filed with the IRS.

New Business

President Achenzie formed an Audit Committee with Steve Markowitz as the chairperson. Linda Eldon volunteered and President Achenzie is going to contact John Landis to see if he would join the committee.

In response to President Achenzie, Barb Artim noted she has already filed the 990N form with the IRS. This is the annual notice for small exempt organizations.

President Achenzie also noted that the 2021 club Membership List will need to be filed with the AKC and than an Excel spreadsheet is needed. As no one on the Board volunteered for this task President Achenzie said he would try to get it accomplished.

General Business

The next Board meeting will be held on February 28, 2021 at 6:00 p.m. downstairs in Macungie Hall.

The next general meeting will be on February 10, 2021 at 7:30 p.m. at Macungie Hall. Masks must be worn and social distancing practiced.

The Staples number is 610-439-2800.

Adjournment

There being no further business before the Board, Phyllis Broderick moved to adjourn the meeting. The motion was seconded by Debbie Achenzie and the motion passed by unanimous voice vote.

President Achenzie adjourned the meeting at 6:26 p.m.

Respectfully submitted,

Carol McCarthy
Recording Secretary

TREASURER'S
REPORT

Treasurer's Report
Board Meeting 1/24/21

- Account Balance Report - The current BB&T balance is \$10,632.96.
- Account Balance Report - The Vanguard Account balance is \$57,815.71.
- Balance of both accounts is \$68,448.67.
- 1099-NEC have been completed and mailed. 1096 has been submitted to IRS.
- Electronic Notice (ePostcard) has been filed with IRS.
- Compiled an annual profit/loss report for 2020.

Respectfully submitted

Barbara Artim

Banking Summary - 2020	1/1/2020 through 12/31/2020						
Category	INCOME	EXPENSES	PROFIT/LOSS				
<u>Events</u>							
Banquet	0	1002.35	\$1,002.35				
Clothing Sales	1,545.00	1,408.29	\$136.71				
TOTAL Match Show	860.00	250.56	\$609.44				
TOTAL Point Show	900.00	-138.86	\$1,038.86	Trophy Fund Bal	1406.86		
Seminar	0.00	578.04	\$578.04	TOTAL Events	3305	3100.38	399.34
Dues	5,605.00	0	\$5,605.00				
TOTAL Miscellaneous	727.11	718.93	\$8.18				
<u>Overhead</u>							
TOTAL Insurance		2,515.00	\$2,515.00				
Website		189.15	\$189.15				
Storage Unit		2,250.00	\$2,250.00				
Telephone		438.21	\$438.21	TOTAL Overhead	\$0.00	\$5,392.36	\$5,392.36
<u>Training</u>							
Training:Adv Beg-Novice	2,039.00	980.00	\$1,059.00				
Training:Beginner Class	3,520.00	1040	\$2,480.00	Non-Member Inc	\$3,200		
Training:ClubTrainingThursdayam	2,379.00	1320	\$1,059.00				
Training:Open-Utility	2,624.00	1610	\$1,014.00				
Training:OpenClassAnna	1,738.00	930	\$808.00				
Training:Ring PrepClass	2,067.00	960	\$1,107.00				
Training:Ring Rental-Thursday	1,160.00		\$1,160.00				
Training:UtilityClassAnna	1,178.00	870	\$308.00				
Training-Rally	4,735.00	970.00	\$3,765.00				
Training-Specialty:Star Puppy,CGC	4,685.00	750.00	\$3,935.00	Non-Member Inc	\$4,445		
Training Exp:Mats		1680	\$1,680.00				
Training Exp:Rent Macungie:Thursdays		4350	\$4,350.00				
Training Exp:Rent Macungie:Wednesdays		2775	\$2,775.00				
Training Exp:Supplies		153.71	\$153.71	TOTAL Training	26,125.00	18,388.71	\$7,736.29
TOTAL INCOME/TOTAL EXPENSES	35,762.11	27,600.38	\$8,161.73				
Vanguard Dividend	201.21						
Total Income for IRS	35,963.32						
TRANSFERS				TOTAL	\$66,292.67		
TO Vanguard	-15,000.00			Checking	\$8,476.96		
TOTAL TRANSFERS	-15,000.00			Vanguard	\$57,815.71		
			Total	Non-Member Inc	\$7,846.21	22%	

TRAINING
DIRECTOR'S
REPORT

Allentown Dog Training Club
Training Director Board Meeting Report
January 24, 2021

Training resumed January 13th and 14th with the following classes:

Open – 10

Show Ready Novice – 7

Advanced Beginner/Novice – 4

Beginner Utility – 4

Thursday Novice Class 8

Linda's Master's rally class has 10 signed up.

Anna started her new 6 week session January 21st.

Beginner class is in its 4th week and the STAR puppy class week 2.

All of the classes, except Anna's will end February 17th. Anna's

class will end February 24th. This gives an open date for

Wednesday and Thursday club training. We can offer free training as the free training in December was cancelled. It also allows for a snow date.

A match show is planned for , Thursday, March 4th from 9:00am to 5:00pm. Dog Match will take entries. Classes: Utility, Open, Novice and Beginner Novice.

I will speak to Linda and possibly hold a rally match for members Wednesday, March 3rd from 4:00 pm to 8:30pm. All classes offered with a limit of 12 dogs per hour, based on first received.

Ring Rental: Currently all space from 1 to 4:45pm is filled; some with half floor and one with whole floor.

Connie Cleveland: Rescheduled for Saturday and Sunday, November 20th and 21st. In April, Kathy Pugh will send out an email to all those who were entered in the seminar that they will have 30 days to enter, starting June 1st thru the 30th, before slots are offered to members and the public that did not sign up.

Respectfully submitted,
Phyllis Broderick

MEMBERSHIP

REPORT

New Application - Require Board Approval

Kaitlyn Stock
6719 Old Grange Road
Slatington, PA 18080
C: 484-705-5289
Kaitlyn0331@gmail.com
Shetland Sheepdog

Thank You including this report in the minutes.
Debbie Achenzie
Membership