

**ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS MEETING
September 27, 2020**

MINUTES

The meeting was called to order at 6:05 p.m. by President Chuck Achenzie.

Roll Call

Present at the meeting were President Chuck Achenzie, Vice President Lois Linker, Treasurer Barbara Artim, Corresponding Secretary Terry Papineau, Recording Secretary Carol McCarthy, Training Director Phyllis Broderick and Board Members Anna Guglielmo, Steve Markowitz and Edie Rysdyk. Board Members Cris Courduff and Barbara Grotzinger were absent. Club Member Debbie Achenzie was also present.

Minutes

The board had before it for approval the minutes of the meeting held on August 23, 2020. Phyllis Broderick moved to accept the minutes as submitted. The motion was seconded by Steve Markowitz and the motion passed by unanimous voice vote.

Treasurer's Report

Treasurer Barbara Artim presented the Treasurer's Report (see attached).

No corrections or additions were noted. Terry Papineau moved to accept the Treasurer's Report as submitted. The motion was seconded by Anna Guglielmo and the motion passed by unanimous voice vote.

There was discussion concerning insurance policies and the Directors and Officers Policy specifically. There seemed to be many things covered by the policy that did not correlate to the club. Steve Markowitz noted the policy should really only cover the officers and directors of the club to protect them from being sued as a result of performing club business. Barbara will contact the carrier to discuss the policy.

There was general discussion about moving funds from the BB&T account to the Vanguard account where the funds will generate interest. The board all favored moving \$15,000.00 to the Vanguard account and Barbara will do this.

Federation Report

Edie Rysdyk reported the Federation had their annual meeting on Wednesday, September 2, 2020, at the Blue Mountain Restaurant. It was a short meeting as the restaurant's Wi-Fi was not working so the meeting could not be remotely attended.

Training Director's Report

Phyllis Broderick presented her Training Report (see attached).

There was discussion concerning the scheduling and cost for obedience and rally classes. Currently rally classes cost \$11.43 while obedience classes cost \$8.00. Phyllis feels that the cost and session length of the classes should be equal. Steve Markowitz moved to equalize the cost and session length of obedience and rally classes to \$8.00 per class, currently on a 4 week schedule, at \$48.00 per session. The motion was seconded by Edie Rysdyk and the motion passed by unanimous voice vote.

Membership Report

Debbie Achenzie reported that she has taken off the reference to donating for the next trial on the renewal applications for 2021.

Committees

Newsletter

President Achenzie noted the deadline for the October newsletter is September 28, 2020.

Website

President Achenzie reported that he was under the impression that Lois Linker wanted to have someone take over the website responsibilities. He further stated he had spoken to Steve Markowitz who has agreed to take over those duties. Lois stated that she is upset with the way it was done and that she should have been directly asked. Lois further stated she will continue with the website until the new website is up and running.

Steve reported that he has set up the site on Word Press and it is ready to go live but it has not yet been activated. Discussion was had concerning how the public can inquire about various matters. Steve has the site set up so no club member's email address or telephone number is available to the public on the website. The contact information will come from a contact form which has been completed and the proper club member will be notified so they can answer the contact with the information requested.

The cost for hosting and backing up the website on a daily basis is \$8.00/month.

President Achenzie will try to get a passcode for Macungie Hall's Wi-Fi so Steve can show the website to the board members at the next meeting.

Constitution and Bylaws

Edie Rysdyk presented the proposed changes to the club By-Laws concerning the format of club meetings.

Edie Rysdyk moved to add the following two sentences to the end of the following sections of Article III: Section 1. Club Meetings; Section 2. Special Club Meetings; Section 3. Board Meetings; and Section 4. Special Board Meetings.

“Such Club Meetings may also be held via “Virtual,” “Electronic,” or “Teleconference/Videoconference” means by which all persons participating in the meeting can hear each other. Participation in a virtual, electronic or teleconference/videoconference means shall constitute presence in person at the meeting.”

The motion was seconded by Terry Papineau and the motion passed by unanimous voice vote.

President Achenzie will ensure an email goes out to the membership so the change can be voted on at the next general meeting.

Publicity

President Achenzie noted that Dusty Springer informed him that there is going to be a three day Pet Expo at Agriculture Hall in Allentown at the end of January 2021. She contacted Donna Barto and the two decided the club should pass on it. The club would have to have their table covered by volunteers for all three days and they felt this was not feasible at this time.

Sunshine

President Achenzie noted that the club sent a card to Irwin Linker after his recent surgery.

Shows

Point Show

Lois Linker advised she had spoken to Linda Ganter at Berks County Kennel Club concerning the possibility of using two rings instead of three for the show in May. Linda was agreeable to this but said her club has not yet discussed the trials. If the show was a two ring show our club would not have to bring our mats and would probably only have to furnish one set of jumps. It was thought that open and utility would be in the morning and novice and rally in the afternoon. The exhibitors would have to provide their own food.

There was also some discussion about the possibility of the club having a one ring show at Macungie Park.

New Business

President Achenzie noted that the club has permission to use the downstairs area at Macungie Hall for board meetings. Basketball practice starts about 7:00 p.m. The board was meeting during basketball practice and the noise level was tolerable. Future board meetings will be held downstairs at Macungie Hall. The board meetings may be moved outside in the summer.

President Achenzie received a letter from Judy Skorup requesting the club use zoom meetings. After discussion, the club does not plan on using zoom meetings at the current time.

President Achenzie announced that Macungie Hall can now have 90 people in the building.

Old Business

President Achenzie announced that a nominating committee needs to be formed. The committee needs to have at least one board member. There were no volunteers among the board members. After a brief discussion, President Achenzie decided to contact Dusty Springer to see if she would be interested in forming the committee.

President Achenzie said he spoke to Bill Springer who agreed to manage the club Christmas party. There was discussion about how to manage food with COVID-19. It was suggested to have the party without food. It was also suggested to have the party with just raffle items. It was further suggested the club not hold a Christmas Party this year. It was decided to cancel the club Christmas party for 2020.

General Business

The next board meeting will be held on October 25, 2020 at 5:00 p.m. downstairs in Macungie Hall.

The next general meeting will be on October 14, 2020, at 7:30 p.m. in the club training area in Macungie Hall . Masks must be worn and social distancing practiced.

The Staples number is 610-439-2800.

Adjournment

There being no further business before the board, Steve Markowitz moved to adjourn the meeting. The motion was seconded by Lois Linker and the motion passed by unanimous voice vote.

President Achenzie adjourned the meeting at 7:43 p.m.

Respectfully submitted,

Carol McCarthy
Recording Secretary

TREASURER'S
REPORT

Treasurer's Report

Board Meeting 9/27/20

- **Renewal notice** received for the directors and officers with exclusion of abuse and sexual abuse. Review of what this policy covers. Last year's premium was \$815.
- To allow for the COVID-19 shutdown in PA, Equisure will be issuing a 3 month premium credit for the Pet Trainer policy (\$300) and the AKC Club General Liability (\$85).
- Account Balance Report - The current BB&T balance is \$30,472.93.
- Account Balance Report - The Vanguard Account balance is \$42,800.05.
- Balance of both accounts is \$73,272.98.
- Income from 8/24/20 to 9/25/20 is \$1,289.00. Total Expense is \$660.37. Net difference: \$628.63.

Respectfully submitted

Barbara Artim

Account Balances - As of 9/25/2020

(Includes unrealized gains)

9/25/2020

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Account	9/25/2020 Balance
Bank Accounts	
Checking	30,472.93
Savings	0.00
TOTAL Bank Accounts	30,472.93
Cash Accounts	
Cash Account	0.00
TOTAL Cash Accounts	0.00
Investment Accounts	
ING CD	0.00
Vanguard	42,800.05
TOTAL Investment Accounts	42,800.05
OVERALL TOTAL	73,272.98

Income/Expense by Category

8/24/2020 through 9/25/2020

9/25/2020

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Category	8/24/2020- 9/25/2020
INCOME	
Dues	175.00
Seminar	-150.00
Training	224.00
Training-Rally	1,040.00
TOTAL INCOME	1,289.00
EXPENSES	
Miscellaneous Expense	22.00
Telephone	68.82
Training Exp	569.55
TOTAL EXPENSES	660.37
OVERALL TOTAL	628.63

TRAINING
DIRECTOR'S
REPORT

ALLENTOWN DOG TRAINING CLUB

Training Director Report Board Meeting 9-28-20

Wednesday Club training and Thursday morning Novice training has completed the 6 week session. Anna has one more week left.

Carol, Phyllis and Dusty will start the new 4 week session September 30th and October 1st. Anna will start her new 4 week session October 8th.

Carol's beginner class will graduate October 1st.

Linda's novice rally 7 week session is in its 4th week of a 7 week session.

New beginner class and STAR puppy class will start October 8th.

Ring Rental:

Ring rental for Thursday is available hours 1 – 5:00pm.

The cost \$25 whole floor; \$15 Half Floor.

It has been reserved for half the room for hours of 1-2pm and 4:15-5:15pm.

The rest of the time is open/

Members Match Show – Wednesday and Thursday, October 28th & 29th.

Wednesday time will be from 4:30 to 8:30pm and Thursday will be from

12:00 to 4:30pm. Classes offered: Beginner Novice, Novice, Open &

Utility. Cost: \$8, 1st Entry; \$4 2nd Entry same dog.

Kathy Pugh will judge for 2 hours on Wednesday.

I will be able to judge Thursday. Need two more judges one for each day.

Will need stewards both days.

The plan is to have take 5 entries per hour, based on first received. If the hour slot is filled, will do my best to fit you in the next hour. Will group the different classes within the hour.

No crating in the building, except for workers. Will have some guidelines printed for stewards and judges on procedures in the ring to conform with AKC guidelines.

Only 10 individuals allowed in building at one time and it will be based on 2 hours of ring time. For example, if your time is the first 2 hours, you can come in and wait. When the exhibitor is finished with their run, then they will be asked to leave, even if they have another entry at a different time slot. If their time slot is within the hour, then they may remain in the building. When the first hour is finished, the third hour can come into the building, etc.

Flyer attached

AKC TEMPERMENT TEST

I now 3 AKC temperament testing judges, who have all their own equipment and will come and do the testing. They can do 2 shows in one day, 25 dogs each trial. This way a person can get their TT test certificate. They live in Binghamton and are connected to Sus-Que Nango Kennel Club and have successfully been doing the testing. When they do it for their club, they fill up quickly. The charge for the test is \$35 per test, need ribbons, building rental, they charge \$125, plus mileage and lunch. This might be a good to offer it in March as the winter is coming and we don't know about the weather.

RALLY:

Clydette Lobach started the ADTC rally program. Clydette controlled the rally and the Training Director was not involved. When Clydette passed away, Linda Krasley took her place and as it was running smoothly it was left alone. The charges for rally are \$160 Public/\$80 Members and the session runs for 7 weeks.

I questioned Linda about the fees and she thought it was because it was offered to the public and that Members pay half of what the public pay. As far as I know, no one from the general public has taken a class in a long time and it is the members who attend the classes. Linda does put a lot of time into her rally classes, makes weekly maps and station information. Linda does an excellent job and ADTC has a very successful rally program.

When I break down the cost, Rally pays \$11.43 per class and obedience pays \$8.00 per class. Difference of \$3.43.

Now that we have sessions due to COVID and obedience is no longer pay by the week, but an actual session, I believe the cost of classes should be the same and the length of the session be equal as well. I feel obedience and rally be on the same schedule and price.

I propose that effective January 2021, obedience and rally be charged the same fee and for 6 week sessions.

CONNIE CLEVELAND SEMINAR - November 21st & 22nd, 2020

Kathy Pugh reported that three working slot people withdrew from the seminar, but that she was easily able to replace them two of them. We should be able to fill that slot. I spoke to Amy of Macungie Memorial Park and she reported that we can have up to 90 people in the building. We are still going to keep the numbers for the seminar down. 20 working is the

maximum and at the present time we have 8 auditors. Kathy and I have been in touch with Connie via email and are working out details.

COVID GUIDELINES & WAIVERS

Everyone was emailed a waiver to sign and return in order to enter the building. I have a book and all the signed waivers are in the book in alphabetical order. There are blank waivers for people to sign if they forgot to bring one.

Respectfully submitted,

Phyllis Broderick

ADTC MEMBERS MATCH SHOW

Wednesday and Thursday, October 28th & 29th 2020
Pre Entry Only

FEE: \$8.00 1ST Entry
\$4.00 2nd Entry, Same Dog

Times:

Wednesday, October 28th 4:30 to 8:30pm

Thursday, October 29th 12:00 to 4:30pm

Classes offered each day: Beginner Novice, Novice, Open, Utility

(Beg Novice & Novice 7 Minutes per Run; Open 8 Minutes per Run; Utility 10 minutes per run)

WEDNESDAY:	Beg Novice	Novice	Open	Utility	Jump Hght
4:30 – 5:30p	_____	_____	_____	_____	_____
5:30 – 6:30pm	_____	_____	_____	_____	_____
6:30 – 7:30pm	_____	_____	_____	_____	_____
7:30 - 8:30pm	_____	_____	_____	_____	_____

THURSDAY:

12:00 – 1:00pm	_____	_____	_____	_____	_____
1:00 – 2:00pm	_____	_____	_____	_____	_____
2:00 – 3:00pm	_____	_____	_____	_____	_____
3:00 – 4:00pm	_____	_____	_____	_____	_____
4:00 – 4:30pm	_____	_____	_____	_____	_____

Name: _____ Breed: _____ Dog's Name: _____

Email: _____ Phone No. _____

Amount Due: \$ _____

Send to: Phyllis Broderick
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Oxford, N.J. 07863
Tel: 908-453-2511

Email: phyllisbrod@comcast.net