

ALLENTOWN DOG TRAINING CLUB  
AMENDED BOARD MEETING MINUTES  
September 23, 2018

All members present were made aware this meeting is being taped by the Recording Secretary.

I. CALL TO ORDER

- Deb Achenzie, President, called the meeting to order at 7:05 PM.
- Present at the meeting was Deborah Achenzie, Anne Wheeler, Barb Katz, Edie Rysdyk, Linda Krasley, Phyllis Broderick, Karen Belmont, Jacqui Hartranft, Lois Linker, and Joanne Summers
- Before the start of the meeting Deb announced Cris Courduff was present at the meeting because she agreed to fill the vacancy if the board voted to her in. Lois made a motion, seconded by Barb for Cris Courduff to fill the position left vacant when Anne took on the Vice President position. There was not, however, a majority vote so the position remains unfulfilled. Deb stated we need to get the position filled.

II. MINUTES

- Last month's minutes were posted on the website. Anne made a motion to accept the minutes, seconded by Karen with the following corrections: Lois Linker's name be corrected. The vote was passed unanimously.
- Under the 9/2 Special Board Meeting minutes to vote in a new Vice President: Lois made a motion, seconded by Barb, to accept these minutes. The vote was passed unanimously.
- Under the 9/9 Special Board Meeting to Increase the Cost of Club Training and Classes: Phyllis made the motion, seconded by Jacqui, to accept these minutes. The vote was passed unanimously.
- For the May minutes which were revised on June 27, 2018: Anne Phyllis questioned the changes and they were explained. The vote was passed unanimously. Lois questioned why these changes are being made now and why these deposit statement before the statement of approving the point show site. Lois questioned the corrections being done by email. Phyllis stated this correction show be null and void and re-make the corrections at this meeting. The word "finances" was put in. The sentence about sending the trophy info to Lois was omitted and the bullet point about approving the \$200 check will be moved to under the bulleted statement stating "The people who own Colmar did tell Lois we could have our date and Lois cleared it with the AKC Event Planning Committee and the AKC Club Relations." Anne made a motion, seconded by Karen, to accept these minutes. All approved except Lois who abstained.
- The minutes are allowed to be emailed.

III. TREASURER'S REPORT

- Barb passed around the Treasurer's Reports consisting of the Banking Summary year to date; the Register Report year to date and the Cash Flow Comparison year to date. Linda made a motion, seconded by Jacqui, to accept these reports. The vote was passed unanimously.
- Barb also mentioned the Directors' and Officers' Liability Insurance was due which costs \$815.00 which is the same as in the past few years. There is no time to get membership approval as our insurance would then be lapsed so we will approve by board vote and inform the membership at the next general meeting. Lois made a motion, seconded by Anne to pay this invoice. The vote was passed unanimously.

IV. CORRESPONDENCE

- Nothing to report.

V. FEDERATION

- Edie stated she needed updated addresses but since the board will soon be changing we can fill out the form after that.

VI. MEMBERSHIP:

- No new members vote on.
- Deb brought up a concern she had regarding a membership application. The person sent in the application in April and has not attended a general meeting in spite of numerous attempts from Deb and Dave before her, to contact this person. The board gave her an extension due to a medical problem but we have not heard from her at all in spite of our trying to contact her. Deb recently contacted the person and told her September would be last time she would be contacted and received no response back. After discussion the board decided Deb should try to call this person to give her our decision. Deb would like her to know she would have to re-apply when she is ready to join in the future.
- Deb stated on the renewal application it still has an area related to USPS mail. We only have one member who receives USPS mail. It was decided to leave the statement on the application.
- Should we add a statement on the renewal application form about our meetings may be audiotape? It was decided not to tape the general membership meeting.

VII. TRAINING:

- See attached report.
- Trainers were reminded to have members sign in.
- Joanne brought up the Puppy Kindergarten statement on the website has to be changed due to Terry not a CC Evaluator therefore this class cannot be Star Puppy Kindergarten. Phyllis said she would get this changed.
- Joanne Summers questioned if Dusty's morning training was club training or a class. It was stated I was club training but there is not enough room for club members to work dogs around the perimeter of training. Therefore, Joanne resigned from teaching on Thursday nights due to a conflict in her schedule as she is going to go to another training facility. Joanne will only be able to teach on Thursday night until the middle of October. It was thought Joanne could switch to teaching on Wednesday nights and Phyllis would take over Thursday evening classes. Phyllis will look into this.
- Joanne would like her name and email taken off the website as well as hand over the training boxes and Puppy Kindergarten handouts and turned over the sign in envelopes for club training.
- The subject of raising the rentals was brought up. It was decided not to raise the rate of rentals.
- The subject of raising Anna's classes was brought up. Her classes will be the same as everyone else's. It was decided her class is actually club training and not a class.
- Jacqui asked what "All Other Classes" means. She was told that means Rally, Scent Work, CGC, CGCA, etc.

VIII. COMMITTEES

- Finance Committee: Mary Minnich and Gail James offered to sit on the Finance Committee with Joanne Summers. Both do Finances for their jobs and other dog clubs. Jacqui made a motion, second by Lois to accept this committee to look at the books. The vote was passed unanimously.
- Website: Lois will be changing the class prices for those classes starting after October 1<sup>st</sup>. Lois asked for permission to put the membership application and the public training class application on the public site instead of the member's only site to make it easier or the public to get access to our club. Lois would like to put the membership letter on the website with a link to the application. Barb made a motion, seconded by Anne, for her to move these applications. . It was suggested that if a class fills up Lois could make note of that on the website for anyone interested to see. The vote was passed unanimously.
- Sunshine Fund Committee: See attached Proposal. The Board will review this report and discuss at next month's meeting.
- Facebook: Linda stated she was not interested in keeping the Facebook page any longer and would like Deb to announce at the next General Meeting that it was available for someone else to take over.

IX. SHOWS

- Point Show:
  - Lois, Phyllis and Cris developed a survey form to email out to the membership to fill out and email back to Lois to get a feeling of what they would like to see happen with next year's trophies. There was much discussion regarding this subject. A few corrections were made to this form. Phyllis made a motion, seconded by Barb, to send this out to members with the corrections. The vote was passed unanimously.
  - Kathy Pugh contacted Lois and stated she had a conflict and could not be the on-site point show secretary next year. Phyllis will be taking over that role. Phyllis and Lois will be shadowing Kathy at the Morris Hills show to learn how to go about this job since they are using the same superintendent.
  - The point show committee is considering raising the entry fees for next year as our show has one of the lowest fees in the areas. Suggested prices include possibly going to \$32 for the first dog and \$29 for the second entry of the same dog. The final decision will happen at a later date.
  - Joanne made a motion, seconded by Edie to ratify the signing of the contract with K9Jym to hold the May 19, 2019 Obedience Point Show at the K9Jym Indoor Dog Sports and Training Center at 252 Bethlehem Pike, Colmar, PA 18915. The vote was passed unanimously.
- Match Show: We need to look for a Chairperson for the 2019 Match Show. It was decided to let the Match Show go until next year's Board is in place.

X. UNFINISHED BUSINESS:

- There was discussion about having two members sitting in the board meetings. Deb read the 2017 Bylaws stating it should be an Open Board meeting.
- We need someone to run the K9 Learning booth. Deb will bring this up at the General Membership meeting.

XI. NEW BUSINESS:

- The Nomination Committee is Phyllis Broderick, Jodi DeLabar, Barb Artim, Cris Courduff, and John Landis. Lois made the motion to accept this Nominating Committee, seconded by Linda. The vote was unanimously approved.
- The Christmas Party will be held on December 12<sup>th</sup> 2018. Dusty and Bill Springer said they would handle setup and tear down and get the paper products and the raffle table will be handled by Krista Stayer, Edie, Rysdyk, Barb Katz, and Lois Linker. We need someone to handle ordering the hot food items. We need people to donate items for the raffle table. Lois will bring the donation jar for money to be collected for the Christmas party raffle. Deb will announce this at the membership meeting.
- At the last General meeting there was a discussion about posting the Board minutes to the website. It was decided to start posting the minutes after they were approved by the Board. Lois made a motion, seconded by Phyllis, to post the minutes starting with these minutes (September Board Meeting minutes) but not until they are approved in October. The vote was passed unanimously.
- Jacqui brought up an idea of hers in that she would like to publish a monthly newsletter which she thinks is much needed in light of our having so many new members. Deb will email this newsletter out to the membership. Everyone thought it was a good idea and she was told to go ahead.

XII. GENERAL BUSINESS:

- The next Board meeting will be held on October 28, 2018 at 7:00 PM.
- The next General Meeting will be held on October 10, 2018 at 7:30 PM.

Lois made a motion, seconded by Jacqui to adjourn at 9:10 PM.

Respectfully submitted,

Linda Krasley  
Recording Secretary