

**ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS MEETING
MARCH 24, 2019**

MINUTES

Call to Order

The meeting was called to order at 6:57 p.m. by President Chuck Achenzie.

Roll Call

Present at the meeting were President Chuck Achenzie, Vice President Lois Linker, Recording Secretary Carol McCarthy, Corresponding Secretary Edie Rysdyk, Treasurer Barbara Katz, Training Director Phyllis Broderick and board members Cris Courduff, Barbara Grotzinger, Debbie Petrusjanz, and Krista Stayer. Board member Anna Guglielmo was absent. Club member Debbie Achenzie was also present.

Minutes

The Board had before it for approval the minutes of the board meeting held on February 24, 2019. As there were no additions or corrections noted, Phyllis Broderick moved to approve the minutes as submitted. The motion was seconded by Debbie Petrusjanz and the motion passed by unanimous vote.

Treasurer's Report

Barbara Katz presented the Treasurer's Report (see attached).

Lois Linker moved to accept the Treasurer's Report as submitted. The motion was seconded by Phyllis Broderick and the motion passed by unanimous vote.

Membership

Debbie Achenzie presented her report (see attached).

Barbara Grotzinger motioned to accept Jonathan Kuykendall's application as a new member. Lois Linker seconded the motion and the motion passed by unanimous voice vote.

Training

Phyllis Broderick presented her report (see attached).

Discussion ensued concerning the lack of help from the membership for the club. The matter will be raised with the general membership. The idea was proposed that each member must attend three meetings in a calendar year in order to be eligible to receive an award for that year.

Debbie Petrusjanz motioned to have every prospective member, with the exception of social members who do not train dogs, take a class and pay the public price for a 7-week class prior to becoming a member. Barbara Grotzinger seconded the motion and the motion passed by unanimous voice vote.

Lois Linker motioned to raise the room rentals to \$25.00 per hour for the training room or \$15.00 per hour for half of the training room starting when indoor training begins in the fall of 2019. Debbie Petrusjanz seconded the motion and the motion passed by unanimous voice vote.

Barbara Katz motioned that starting in May during the time the club trains outside a trainer will pay per dog \$8.00 for their first class and \$4.00 for their second class, i.e., \$8.00 for obedience and then \$4.00 for rally run through or \$8.00 for rally run through and then \$4.00 for obedience. Cris Courduff seconded the motion and the motion passed by unanimous voice vote.

Discussion ensued about dogmatchshows.com and the trouble people are experiencing entering shows. It has been an ongoing problem and it is getting worse. The owner has said she will not be updating her software because it is too costly. Lois Linker reported she knows of a couple of other ways people can enter online. These should be explored before the September match show.

Committees

Newsletter

President Achenzie announced that March 25, 2019, is the deadline for the April newsletter.

Awards Banquet

President Achenzie announced that the Awards Banquet will be held on April 12, 2019, at the Brass Rail Restaurant. Fliers are available on training nights, there will be a mass e-mailing, it is posted on the club website, and the club newsletter will have an article.

Audit Committee

Lois Linker informed the board that the Audit Committee's report will be submitted at the April Board of Directors meeting.

Lois informed the Board that a majority of the club's money is in a regular checking account while a small portion is in a money market account. A good amount of interest is therefore being lost. After some discussion, Lois Linker motioned that the club Treasurer Barbara Katz transfer \$35,000.00 to the money market account as soon as can be accomplished. Barbara Grotzinger seconded the motion and the motion passed by unanimous voice vote.

Awards/Certificates

President Achenzie reported that Judy Lasso is ordering everything needed for the awards banquet including a plaque for Phyllis Broderick.

Trophy Donations

Edie Rysdyk purchased toys from Ollie's Bargain Outlet for the May point shows. Lois Linker is going to count all the toys she currently has and see how many more are needed and will notify Edie if more toys should be purchased from Ollie's Bargain Outlet in Bethlehem.

\$90.00 has been dedicated to purchasing toys for the May trial.

Raffles

Krista Strayer reported she received a donation of 16 bottles of wine in addition to the reasonable amount of toys and treats she has collected. She has also received some breed specific kitchen items. Krista detailed that she would like to have five baskets for the May trial and she would like each one to be very nice. Krista will give an update at the April board meeting. She would really like to have some gift cards that could be attached to bottles of wine.

Discussion ensued concerning the best time to pull the numbers for the raffle baskets at the trial. It was the general consensus that 2:00 p.m. would be appropriate. If someone had purchased tickets and had to leave, they could give their ticket to someone else and that person could receive their basket for them. In this case there must be a winning ticket presented.

Krista wants to make sure that if anybody solicits local businesses she is notified so she does not duplicate the effort.

Point Show

Phyllis Broderick reported that there will be an AKC rep at the trial.

It was noted that Dusty Springer sent out an email concerning the point show to all of the clubs in the area including Pennsylvania and New Jersey. The trial is listed at showentries.info and on the AKC website. It is also listed on infodog.

Old Business

President Achenzie addressed amending the bylaws so the club members could vote on paying all of the recurring bills that are more than \$500.00. It had been mentioned at the March general meeting at which point it was decided to go back and check the bylaws again. Discussion ensued about whether paying of recurring bills that are more than \$500.00 would be a change to the bylaws or not. It was mentioned that you really can't ask the membership to blindly approve bills more than \$500.00. Some felt amending the bylaws was necessary and some felt it was not necessary.

President Achenzie and several other board members felt that instead of trying to amend just one bylaw perhaps the entire club bylaws should be reviewed and revised. Apparently the last change to the bylaws was never approved by AKC as it was never sent to them.

President Achenzie and the board decided to hold off on asking the membership for approving bills more than \$500.00 and to address the entire bylaws. It was decided that a committee would be formed to review the current bylaws and will be chaired by Edie Rysdyk. Lois Linker will be on the committee and Phyllis Broderick suggested that John Landis be asked to join the committee. President Achenzie does not want the committee's work to be rushed as it is important that the club bylaws accurately reflect the club's business.

Chris Courduff mentioned that she was going to a Fast Cat trial in Doylestown and President Achenzie said he was going to one in Frenchtown. The matter has been tabled for the present time.

New Business

President Achenzie said that Debbie Achenzie came home from a training meeting and it was mentioned that the Wegman's in Bethlehem could be a meeting place for the Board of Directors. It would be closer for Phyllis Broderick who travels a great distance for the meetings. President Achenzie proposed holding every other meeting in Bethlehem and the board members agreed to this.

General Business

The next Board of Directors meeting will be held on April 28, 2019, at 7:00 p.m. at Wegmans off Route 512 in Bethlehem, PA, and is open to the membership.

The next General Meeting will be held on April 10, 2019, at 7:30 p.m. in the basement at Macungie Park. No dogs will be allowed in the basement.

Adjournment

There being no further business before the board, Debbie Petrusjanz moved, seconded by Phyllis Broderick, to adjourn the meeting. The motion passed by unanimous vote and the meeting was adjourned at 8:33 p.m.

Respectfully submitted,

Carol McCarthy
Recording Secretary

TREASURER'S
REPORT

Cash Flow Comparison - Year To Date

1/1/2018 through 3/23/2019

3/23/2019

Category	1/1/2018- 3/23/2018	1/1/2019- 3/23/2019	Amount Difference
INFLOWS			
Banquet In	0.00	550.00	550.00
Brag Box	18.00	54.00	36.00
CGC	0.00	55.00	55.00
Donation In	600.00	700.00	100.00
Dues	2,475.00	1,775.00	-700.00
Dues2019	0.00	1,080.00	1,080.00
TOTAL Dues	2,475.00	2,855.00	380.00
Interest Inc	1.60	1.72	0.12
Match Show In			
December2018	0.00	26.00	26.00
TOTAL Match Show In	0.00	26.00	26.00
Point Show In			
Trophy	1,670.00	125.00	-1,545.00
Trophy2019	0.00	420.00	420.00
TOTAL Point Show In	1,670.00	545.00	-1,125.00
Training			
Beginner Class	1,510.00	0.00	-1,510.00
Beginner Novice	0.00	480.00	480.00
CGCandTricks	0.00	260.00	260.00
club Training	1,379.00	136.00	-1,243.00
Clubtraining2017	0.00	138.00	138.00
ClubTrainingThursdayam	0.00	261.00	261.00
ClubtrainingThursdays	0.00	605.00	605.00
ClubtrainingWednesdays	0.00	289.00	289.00
MacungieParkSummer2018	0.00	-300.00	-300.00
MacungieParkSummer2019	0.00	-300.00	-300.00
Noviceam	0.00	120.00	120.00
Open Class	70.00	122.00	52.00
Anna	0.00	80.00	80.00
TOTAL Open Class	70.00	202.00	132.00
Open-Utility	445.00	0.00	-445.00
Open-Utilitypm	510.00	135.00	-375.00
OpenClassAnna	0.00	180.25	180.25
OpenClasspm	0.00	136.00	136.00
OpenUtilityAnna	0.00	30.00	30.00

Cash Flow Comparison - Year To Date

1/1/2018 through 3/23/2019

3/23/2019

Category	1/1/2018- 3/23/2018	1/1/2019- 3/23/2019	Amount Difference
pre-open-utility	10.00	0.00	-10.00
Rally Class	240.00	360.00	120.00
Rally Club	260.00	0.00	-260.00
Rally Run Thrus	0.00	120.00	120.00
RallyMasters	0.00	270.00	270.00
Rentals	295.00	580.00	285.00
star Puppy	0.00	720.00	720.00
Utility Class	50.00	32.00	-18.00
Anna	0.00	60.00	60.00
TOTAL Utility Class	50.00	92.00	42.00
UtilityClassAnna	0.00	130.00	130.00
UtilityClasspm	0.00	61.00	61.00
TOTAL Training	4,769.00	4,705.25	-63.75
TOTAL INFLOWS	9,533.60	9,491.97	-41.63
OUTFLOWS			
Bank Charge	0.00	50.00	-50.00
Dues Other Organizations	0.00	25.00	-25.00
Insurance	1,871.80	0.00	1,871.80
clubliability	0.00	-100.00	100.00
PropertyCasualty	0.00	325.00	-325.00
TrainerLiability	0.00	1,698.30	-1,698.30
TOTAL Insurance	1,871.80	1,923.30	-51.50
Point Show Expense			
Application2019	0.00	100.00	-100.00
Trophy	0.00	355.74	-355.74
TOTAL Point Show Expense	0.00	455.74	-455.74
Postage	23.31	51.21	-27.90
Seminar Exp	400.00	0.00	400.00
Supplies	11.50	7.00	4.50
copies	0.00	26.65	-26.65
TOTAL Supplies	11.50	33.65	-22.15
Tax Preparation	100.00	38.14	61.86
Telephone	95.40	95.40	0.00
Training Exp			
Mats	640.00	640.00	0.00
2018	0.00	160.00	-160.00

Cash Flow Comparison - Year To Date

1/1/2018 through 3/23/2019

Category	1/1/2018- 3/23/2018	1/1/2019- 3/23/2019	Amount Difference
TOTAL Mats	640.00	800.00	-160.00
Rent Macungie			
Thursdays	1,600.00	800.00	800.00
Wednesdays	1,000.00	500.00	500.00
TOTAL Rent Macungie	2,600.00	1,300.00	1,300.00
RentMacungieThursdays2018	0.00	1,600.00	-1,600.00
RentMacungieWednesdays2018	0.00	875.00	-875.00
Trainer			
Beginner Class	150.00	410.00	-260.00
Club Training	820.00	0.00	820.00
ClubThursam	0.00	120.00	-120.00
ClubTraining2018Thursdayam	0.00	180.00	-180.00
CombinedOpenandUtility2018	0.00	270.00	-270.00
CombinedOpenUtility	0.00	435.00	-435.00
Open Class	240.00	0.00	240.00
Anna	0.00	210.00	-210.00
TOTAL Open Class	240.00	210.00	30.00
pre-open-utility	50.00	0.00	50.00
Puppy Class	305.00	0.00	305.00
Rally Class	180.00	180.00	0.00
Rally Class2018	0.00	540.00	-540.00
Ring Prep	0.00	90.00	-90.00
starpuppy	0.00	260.00	-260.00
TrainingExp			
CGCandTricks	0.00	120.00	-120.00
TOTAL TrainingExp	0.00	120.00	-120.00
Utility Class	240.00	0.00	240.00
Anna	0.00	240.00	-240.00
TOTAL Utility Class	240.00	240.00	0.00
TOTAL Trainer	1,985.00	3,055.00	-1,070.00
TOTAL Training Exp	5,225.00	7,630.00	-2,405.00
TOTAL OUTFLOWS	7,727.01	10,302.44	-2,575.43
OVERALL TOTAL	1,806.59	-810.47	-2,617.06

MEMBERSHIP

REPORT

New Application- Requires Board Approval

Jonathan Kuykendall
1127 Virginia Way
Quakertown, PA 18951
610-554-7881
jonathankuykendall@lehighcounty.org
Chihuahua Mix

Thank you for including this report in the minutes.
Debbie Achenzie
Membership

TRAINING
DIRECTOR'S
REPORT

ALLENTOWN DOG TRAINING CLUB

Training Director Report 3-24-19

Both Wednesday and Thursday Club training are running as scheduled.

Wednesday, March 20th Joanne Summers organized a mini seminar which was a huge success. The topic was attention games and judge's scoring. The presenters were Anna, Dusty, Joanne and myself. I do not have the exact number of attendees, but I know there were over 20 attending. The charge was \$8. I have not received a financial report, possibly Barb Katz has.

Thursday, March 21st was the start of a new beginner class. There are 8 in this class with Debbie Achenzie Head Trainer and Debra Moyer, Assisting. The puppy class graduated March 14th and I handed Terry a cover letter along with applications for the beginner class. We had 2 people sign up for the beginner class. In the future, I will have cover letters and applications for all puppy classes at graduation letting them know that they can go into a beginner class.

I have approached Betsy Scapicchio about conducting another seminar sometime in November of 2019. Saturday topic novice and transitions and Sunday concentrating on Open and Utility. She is going to check with Linda Brennan and get back to me.

There was a training committee meeting held at Wegmans in Bethlehem. The following topics were discussed and recommendations made as follows:

Proficiency Tests.

Anyone wishing to join the club, in addition to taking a proficiency test must take one paying session, whether it be puppy, beginner novice, novice, open or utility. For the novice, open and utility sessions, 7 vouchers will be given out to each proposed member to be used in these classes. As they attend a class, they will provide the trainer with a voucher. The trainer will have the name of the person and will take the voucher. This voucher will then be put in the money box.

The proposed new member will fill out a Membership Application and pay the yearly dues along with the application as well as a check for \$160 for the 7 week session. Their membership application will be processed in the normal way. We can eliminate the \$10 application fee.

Ring Rental:

We also proposed that the rental fee starting September 2019 when we go indoors be increased to \$25 per hour full floor and \$15 per hour, half floor.

Thursday's charge for renting the building is \$200.

Training Fees:

When we go outdoors, we have club training in obedience and rally on the same day. Last year individuals doing rally and obedience have only been paying for obedience and not rally. The Committee suggested that members that are training in both obedience and rally on the same day receive a discount for the second class, same dog. \$8.00 for the first class (obedience) and \$4.00 second class , same dog.

As you know Macungie building will not be available for training the week of April 8th. Weather permitting we will train outdoors. We can use the downstairs for our meeting. I will get a key from Amy for the downstairs. All dogs must remain in the cars, as dogs are not allowed downstairs.

Match Show:

Our match show is scheduled for Saturday April 27th at the Linker's building in Slatington PA. Dogmatch.com is taking entries. Dog Match is still having problems and people are having a hard time entering shows. The entries to date are very low with no entries for rally. For members Lois will be taking entries for all classes including rally. This way we will be able to accommodate our members. Still need volunteers to judge and/or steward.

Respectfully submitted,

Phyllis Broderick

Linda Krasley has 2 more weeks of her Master's class. She will teach Novice rally for the next session