

**ALLENTOWN DOG TRAINING CLUB  
GENERAL MEETING  
March 13, 2019**

**MINUTES**

The meeting was called to order at 7:30 p.m. by President Chuck Achenzie.

**Minutes**

The membership had before it for approval the minutes of the general meeting held on February 13, 2019. No corrections or additions were noted. Sue Iobst moved to accept the minutes as posted on the website. The motion was seconded by Irwin Linker and the motion passed by unanimous vote.

**Treasurer's Report**

Treasurer Barb Katz presented the Treasurer's Report (see attached).

No corrections or additions were noted and Donna Barto moved to accept the Treasurer's Report as submitted. Lois Linker seconded the motion and the motion passed by unanimous vote.

**President's Report**

President Achenzie thanked Bill and Dusty Springer and Dave Dock for helping put out the mats this afternoon as the regular crew was unable to do the mats this week. The mats will have to be taken up after classes on Thursday night.

President Achenzie also thanked Joanne Summers, Gail James and Many Minnich for their efforts in putting together the financial committee report which will be presented later in the meeting.

**Membership Report**

Debbie Achenzie presented the membership report (see attached).

There are no first readings.

There were four second readings:

Orpha Poupore -Belgium Sheepdog  
Erika Seibert -Pointer Mix  
Kay Sivil -Chinese Crested  
Linda Duda -Labradoodle

Alberta Sperry moved to accept Orpha Poupore, Erika Seibert, Kay Sivil, and Linda Duda as new members. Edie Rysdyk seconded the motion and the motion passed by unanimous vote.

### **Training**

Phyllis Broderick presented the training report (see attached).

### **Committees**

#### **Banquet**

Donna Barto reported that reservations are coming in for the banquet and that the forms are available on the website and on training nights.

#### **Finance**

Joanne Summers presented the finance committee report (see attached).

A copy of the report is available for members to view at the club during training nights. The report noted that the club is not making enough money during the winter months of indoor training to pay for itself.

#### **Website**

Lois Linker reported that there is a link on the website for the match show to be held on April 27, 2019, and that all entries will be made online. There is also a link on the website for the May trial where you can enter online or print out the premium and enter by mail. Lois reported she has been getting positive feedback on the club's decision to move the trial indoors.

Edie Rysdyk noted that she needs volunteers to steward at the May trial.

Lois also asked club members to donate new toys for the May trial.

#### **Publicity**

Bill Springer presented the publicity report in Dusty's absence (see attached).

#### **Newsletter**

Jacqui Hartranft asked club members to contribute articles to the newsletter. She stated that she is going to repeat the information on match shows as there are newer members who may not have seen the article.

#### **Raffle**

Krista Strayer thanked the membership for some recent donations and welcomes anything new for the raffle baskets.

### **Old Business**

There was no old business.

## **New Business**

President Achenzie reported that at the last Board Meeting there was discussion about voting one time to cover all expenditures over \$500.00 which are recurring bills that are paid on a monthly or annual basis, such as insurance, building rental, seminars, point show, banquet, awards, trophies, etc. This vote would take place at the January general meeting each year. The general membership would still continue to have to approve any expense over \$500.00 that occurs on a one time basis.

Joanne Summers stated she believes that before this can be voted on it needs to be published to the entire membership. Edie Rysdyk stated she believes that this would be a change to the club by-laws.

The matter was tabled for the time being.

President Achenzie notified the membership that the club is looking into forming a Sunshine Committee to inform the membership of a member's illness, distribute get well and sympathy cards for members to sign, send said cards, and make members aware of family requests after the passing of a member, a member's canine companion, or someone in a member's family. It would entail taking charge of providing the appropriate remembrance for a deceased member as determined in the sunshine committee guidelines. A chairperson is needed. If anyone is interested in chairing this committee, they should contact President Achenzie or any other board member for further information.

## **General Business**

The next board meeting will be held on March 24, 2019, at 7:00 p.m. at Wegman's on Tilghman Street and is open to the membership. The next general meeting will be held on April 10, 2019, at 7:30 p.m.

Don't forget the club's Staples number is 610-439-2800.

## **Braggs**

Members stepped forward to announce their latest braggs.

## **Adjournment**

There being no further business before the general membership, Edie Rysdyk moved to adjourn the meeting. The motion was seconded by Irwin Linker and the motion passed by unanimous vote.

President Achenzie adjourned the meeting at 8:03 p.m.

Respectfully submitted,

Carol McCarthy  
Recording Secretary

## February 2019 Treasurer's Report (March Meeting)

<b>Income</b>	
Dues	\$560.00
Point Show 2019 - trophies	\$45.00
Club Training 2017	\$138.00
Clug Liability Insurance (overpay)	\$100.00
Club Training - Thursday am	\$197.00
Ring Rentals	\$170.00
Open - Anna's	\$50.00
Utility - Anna's	\$30.00
Open pm	\$88.00
Utility pm	\$45.00
Rally Run Thrus	\$24.00
Training:STAR Puppy	\$720.00
Training:CGC/Tricks	\$260.00
Interest	\$0.81
<b>Total Income</b>	<b>\$2,427.81</b>
<b>Expenses</b>	
Verizon	\$31.81
Bounced check fees	\$50.00
Travelers Insurance (property)	\$325.00
Caleb Saternos - mats (2 people)	\$320.00
Macungie Park	\$1,300
Equisure - Trainer Liability	\$1,646.80
Chuck Achenzie - copies	\$26.65
Macungie Park - summer 2018	\$300.00
Phyllis Broderick - trainer - club Thursdays	\$195.00
Debra Petrusjanz - trainer - club - show ready	\$90.00
<b>Total Expenses</b>	<b>\$4,285.26</b>
<b>Checking Account Balance as of January 31, 2019</b>	<b>\$55,814.08</b>
<b>Checking Account Balance as of February 28 2019</b>	<b>\$52,656.63</b>
<b>Assets</b>	
<b>Key Bank Checking Account</b>	<b>\$52,656.63</b>
<b>Vanguard Money Market</b>	<b>\$6,924.19</b>
<b>Total Assets</b>	<b>\$59,580.82</b>

The following Membership information will be presented at the General Meeting on 3/13/19.

**First Readings...none**

**Second Readings....*vote into membership***

Orpha Poupore  
951 Fernwood Street  
Emmaus, PA 18049  
H 215-887-5548  
[orphapeanut@yahoo.com](mailto:orphapeanut@yahoo.com)  
Belgium Sheepdog

Erika Seibert  
121 South 6<sup>th</sup> Street  
Emmaus, PA 18049  
C 610-965-0598  
[zipinby13@yahoo.com](mailto:zipinby13@yahoo.com)  
Pointer Mix

Kay Sivel  
1995 Miller Road  
Pennsburg, PA 18073  
C 610-462-5357  
[kaynine228@yahoo.com](mailto:kaynine228@yahoo.com)  
Chinese Crested

Linda Duda  
1015 North Whitman  
Allentown, PA 18104  
H 610-395-6212  
C 484-633-2900  
[camping2@ptd.net](mailto:camping2@ptd.net)  
Labradoodle

Thank you for including this report in the minutes.  
Debbie Achenzie  
Membership

**ALLENTOWN DOG TRAINING CLUB**  
**Training Director Report General Meeting**  
**March 13, 2019**

All Wednesday and Thursday club obedience training running as scheduled.

Linda Krasley has started a 6 week Masters class Thursdays followed by run-thru's.

S.T.A.R. Puppy class graduates Thursday, March 14<sup>th</sup>.

Dusty's CGC/Tricks ended Thursday March 7<sup>th</sup> with testing for both CGC and Tricks. We had a good turnout and almost everyone passed.

March 20<sup>th</sup> Joanne Summers is conducting a Mini Seminar. Please plan on attending. You will be amazed at what you can learn.

A new beginner class is scheduled to start Thursday, March 21st at 8:15 to 9:25pm. Class runs for 6 weeks and will finish up the last Thursday of April and also the last day of indoor training until September.

Outdoor Training starts Wednesday, May 1<sup>st</sup>. Am working on a class schedule and as soon as it is finalized it will be posted on the web site. Joanne Summers is unable to teach the outdoor classes. Starting May 1<sup>st</sup>, there will be two novice classes instead of three. Dusty will teach the combined Advanced Beginner and Novice class from 5:45 to 6:45pm. Carol McCarthy has been added to the Training committee and she will teach the Show Ready Novice from 7 to 8pm.

Linda Krasley is unable to do run thru's on Wednesdays this summer. Debra Moyer-Petrusjanz will be setting up the rally run thru's and helping members. When Debra is not available, the run thrus will be cancelled for that week unless someone comes forward to set a course and assist rally students.

I will be setting up a ring on Wednesdays. The ring will be used for me to teach Utility from 5:45 to 6:45pm, followed by Open from 6:45 to 7:45pm. This will replace the Thursday open and utility classes. The Thursday evening open and utility classes have been poorly attended and by moving them to Wednesday I hope to have more students attend.

Debra Moyer-Petrusjanz's Show Ready Beginner Novice class was a huge success. Everyone who attended enjoyed the class and learned so much. There will be another session either in June or July.

Tuesday March 5<sup>th</sup> there was a training committee meeting. We discussed many issues. Some of the issues.

Ring Rental – It costs the Club \$200 to rent the building Thursdays, if you divide it by 10 hours, it comes to \$20 an hour. We are charging \$20 an hour full floor and \$10.00 half floor. This is a break even figure, if we use the building for all 10 hours. The committee

would like to propose that when we go indoor in September that the ring rental be changed to \$25 per hour full floor and \$15 per hour half floor.

Proficiency Tests – Right now if a person comes in for a proficiency test to train and join the club, they just have to pass the proficiency test. I have discovered that a few people's dog passed the proficiency test when they knew very little. Others have passed the proficiency test, take advantage of our training program and never volunteer at any of our events or donate to our raffles and/or trophy fund. The Committee recommended that in the future if someone wants to join the club must take a class session whether it be Puppy KP, Beginner, Novice, Open or Utility. For Novice, Open and Utility inasmuch as we do not have a formal 7 week session, we give out 7 vouchers to the proposed member to be used in these classes. They pay \$160 for all the classes except the puppy class which is \$100. At the end of the session, they take a proficiency test and join the Club.

April 27<sup>th</sup> is ADTC's Obedience and Rally match show. It will be at Link and Lois Linker's building in Slatington. It is on DogMatchShow.com web site. Please enter and support the club. Also need a workers, a few judges and stewards. If you can volunteer, please either email me or call me.

Respectfully submitted,

*Phyllis Broderick*

MARCH 13,2019

## FINANCIAL COMMITTEE REPORT

The Financial Committee was commissioned for the sole purpose of looking into why ADTC has experienced a substantial loss of revenue over the past 12 to 15 years. Using the 2018 financial report, the following report is based on those findings.

A short historical financial background was provided in order to show how our Club started and grew to its present financial position.

We decided to separate non-negotiable expenses such as Insurance, shed, matt people, telephone from negotiable ones such as Match Show and Point Show expenses, training fees, class fees, amount of handouts in classes, Instructors' wages and compensations and dues.

The bottom line is we are not making enough money in our Club Training Classes to off set the cost of the Instructor, Assistant, if there is one, rent for that particular time slot, matt people, and insurance during the winter. Our summer rental and general costs are lower and therefore, our costs are covered. There is still a need to cover the Insurance, telephone, shed and more. The Public Classes have all ready been structured to ensure costs are covered. That was done a number of years ago.

Although, we did make money last year, the Board was told there are several Instructors who are teaching for nothing amounting to and surpassing the 2018 gain.

For a more through study, we recommend using the financial records for the past 10 years.

We also recommended a flow chart be done at the conclusion of all classes that are open to our members, as well as the public. This was done in the past and the process should be re-established.

In addition, every two months, Club Training classes must be held to the same financial scrutiny as all other classes.

Sincerely,

Joanne T. Summers  
Gail James  
Mary Minnich



## ADTC Publicity Report for March 2019

In support of ADTC's upcoming Rally and Obedience Trials the publicity committee e-mailed save the date notices to obedience clubs in Pennsylvania, New Jersey and New York. Thank you to Lois Linker for providing the list of clubs complete with e-mail addresses and club secretary names.

Yours for better barkers,

Sara Schrum  
Dusty Springer  
ADTC Publicity Co-chairs