

**ALLENTOWN DOG TRAINING CLUB  
BOARD OF DIRECTORS MEETING  
February 23, 2020**

**MINUTES**

The meeting was called to order at 7:03 p.m. by President Chuck Achenzie.

**Roll Call**

Present at the meeting were President Chuck Achenzie, Vice President Lois Linker, Treasurer Barbara Artim, Recording Secretary Carol McCarthy, Training Director Phyllis Broderick and Board Members Cris Courduff, Anna Guglielmo, Barbara Grotzinger, and Steve Markowitz. Corresponding Secretary Terry Papineau and Board Member Edie Rysdyk were absent. Club member Debbie Achenzie was also present.

**Minutes**

The Board had before it for approval the minutes of the board meeting held on January 26, 2020. No corrections or additions were noted. Lois Linker moved to accept the minutes as submitted. The motion was seconded by Steve Markowitz and the motion passed by unanimous voice vote.

**Treasurer's Report**

Treasurer Barbara Artim presented the Treasurer's Report (see attached).

No corrections or additions were noted. Cris Courduff moved to accept the Treasurer's Report as submitted. The motion was seconded by Phyllis Broderick and the motion passed by unanimous voice vote.

**Correspondence Report**

President Achenzie reported that he has received correspondence concerning the club's Vanguard Account. It was decided that he and Barbara Artim will be the signatories on the account.

**Membership Report**

Debbie Achenzie presented her report (see attached).

Barbara Grotzinger moved to accept the applications of David Kennedy, Rachael Bockman and Lindsay Bockman as new members. Lois Linker seconded the motion and the motion passed by unanimous voice vote.

### **Training Director's Report**

Phyllis Broderick presented her Training Director's Report (see attached).

### **Committees**

#### Website

Lois Linker reported that everything is up to date. Upcoming classes are listed on the first page of the website and Lois questioned whether they should be removed after the class starts. It was the consensus of opinion that they may be removed once the class has started.

#### Newsletter

President Achenzie announced the deadline for the March newsletter is February 29, 2020.

#### Annual Awards Banquet

Phyllis Broderick reported that everything is all set and 8 people have send in their reservation forms. She also reported that the club does not need to furnish The Brass Rail with a deposit as the club is a repeat customer.

#### Constitution & Bylaws

President Achenzie discussed two changes the committee has recommended.

The first is that two members of a household may serve on the Board of Directors at the same time but only one can serve as a director.

The second recommendation is that the Board of Directors can authorize payment of "annual recurring operating expenses" in excess of \$500.00 without general membership approval.

President Achenzie will get in contact with Edie Rysdyk who chairs the Constitution and Bylaws Committee. After she has made these changes in written form she will present it to the Board of Directors and then to the general membership possibly at the April meeting.

#### Publicity Committee

President Achenzie read the publicity report in Dusty Springer's absence (see attached).

#### Sunshine

It was noted that Ray Baycar has recently passed. He was a member of the club but not a training member. Dorothy Wesley will be sending out a card from the membership.

## Trophies

Cris Courduff informed the Board that the trophy donations have amounted to \$1,633.00. The general fund will cover some of the class leashes that were not covered in the trophy donations.

## SHOWS

### Point Show

Lois Linker announced that she did receive a check from Roy at the K9JYM for the \$200.00 deposit the club made. She then got an email stating not to cash the check as their account had been drained. Lois spoke to Roy who told her he is going to try to pay ADTC back with some proceeds he received from a canceled insurance policy.

Lois also noted that all of the ribbons and rosettes have been ordered and that she ordered 100 of the qualifying ribbons as there was quite a price break for orders of 100 ribbons.

### Old Business

Cris Courduff brought up the fact that the club used to make donations to the community and for some reason they stopped. She thought it would be nice for the club to make a donation to a police department. Discussion ensued and it was the general consensus that the board would like to make a \$500.00 donation to the Macungie Police Department to be used for their K9 Unit.

Cris Courduff moved to have the club donate \$500.00 to the Macungie Police Department K9 Unit. The motion was seconded by Barbara Grotzinger and the motion passed by unanimous voice vote.

President Achenzie reported that the AKC website is still not updated with the current Board of Directors information. He has tried three times to check on it. It does seem the membership list is current. He will direct Corresponding Secretary Terry Papineau to follow up and get the Board of Directors information current on the AKC website.

### New Business

Barbara Artim brought up that the club, as a 501c7 club, would lose that status if more than \$50,000.00 of income is generated in a year. Barbara feels it could be close this year. Steve Markowitz will do some checking on this and will report what he finds.

Barbara Artim informed the Board that she received a note from the Lehigh Valley Kennel Club with a check for \$600.00 to show their appreciation for our club members volunteering to steward in their November and December shows. The money will be deposited into the club Vanguard account.

Lois Linker received information from Chris Allen regarding an AKC Meet The Breeds event to be held in Oaks, PA, on June 6-7, 2020. To participate our club would man a booth for approximately one-half day and would also demonstrate obedience training. Discussion ensued and it was decided to turn the matter over to Donna Barto as she chairs the Demonstration Committee.

### **General Business**

The next board meeting will be held on March 22, 2020, at 7:00 p.m. at Wegmans on Tilghman Street in Allentown. The next general meeting will be held on March 11, 2020, at 7:30 p.m. inside the training building at Macungie Park.

The Staples number is 610-439-2800.

### **Adjournment**

There being no further business before the board, Lois Linker moved to adjourn the meeting. The motion was seconded by Anna Guglielmo and the motion passed by unanimous voice vote.

President Achenzie adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Carol McCarthy  
Recording Secretary

TREASURER'S  
REPORT

**Treasurer's Report**  
**Board Meeting 2/23/20**

- Barb Katz has closed the Key Bank account. We transferred \$6050.65 to the BB&T account.
- The current BB&T balance is \$20,476.43.
- The Vanguard Account balance is \$42,429.97.
- See Income by Expense Category Report. To date, Total Income is \$10,727.11, Total Expense is \$5,565.91. Net difference: \$5161.20.
- The insurance payment listed is for 2 policies – Professional Trainer Liability and Equipment Replacement.
- Profit on the match show is \$309.44.
- Dues for 2020(11/1/19 – 2/22/20): \$4485.00

*Respectfully Submitted*  
*Barbara Arbin*  
*Treasurer*

**Income/Expense by Category - Year to Date**  
1/1/2020 through 2/22/2020

Category	1/1/2020- 1/31/2020	2/1/2020- 2/22/2020	OVERALL TOTAL
<b>INCOME</b>			
Uncategorized	0.00	65.00	65.00
Dues	2,405.00	330.00	2,735.00
Match Show In	0.00	560.00	560.00
Miscellaneous Income	77.00	600.11	677.11
Point Show In	242.00	429.00	671.00
Training	2,883.00	951.00	3,834.00
Training-Rally	640.00	165.00	805.00
Training-Specialty	120.00	1,260.00	1,380.00
<b>TOTAL INCOME</b>	<b>6,367.00</b>	<b>4,360.11</b>	<b>10,727.11</b>
<b>EXPENSES</b>			
Insurance	-100.00	1,704.00	1,604.00
Match Expense	200.00	50.56	250.56
Miscellaneous Expense	31.00	0.00	31.00
Seminar Exp	0.00	300.00	300.00
Telephone	32.69	32.56	65.25
Training Exp	1,930.00	1,055.10	2,985.10
Training Exp-Rally	0.00	210.00	210.00
Training Exp-Specialty	120.00	0.00	120.00
<b>TOTAL EXPENSES</b>	<b>2,213.69</b>	<b>3,352.22</b>	<b>5,565.91</b>
<b>OVERALL TOTAL</b>	<b>4,153.31</b>	<b>1,007.89</b>	<b>5,161.20</b>

**MEMBERSHIP  
REPORT**

New Applications - Requires Board Approval

David Kennedy  
986 Vine Street  
Macungie, PA 18062  
C: 484-929-6729  
GTXBlue@rcn.com  
Golden Doodle

Rachel Bockman  
7145 Flint Hill Rd  
New Tripoli PA 18066  
C: 484-553-3509  
rbockman09@gmail.com  
Irish Red and White Setter

LindsayBockman  
7145 Flint Hill Rd  
New Tripoli PA 18066  
C: 484-553-5817  
lindsaybockman@gmail.com  
Irish Red and White Setter

Thank You including this report in the minutes.  
Debbie Achenzie  
Membership

TRAINING  
DIRECTOR'S  
REPORT

**ALLENTOWN DOG TRAINING CLUB**  
**Board Meeting Training Director's Report**  
**February 23, 2020**

Wednesday and Thursday club training are all well attended.

Anna's Thursday open class attendance has been increasing. Using half of the floor for open makes for little space for handlers and dogs. Anna's Utility class runs from 9:30 to 10:30am and her Open class is from 10:45 to 11:45am

Dusty's Thursday novice classes have been divided into two classes due to space limitations. Her classes run from 9:30 to 10:30 am and 10:30 to 11:30am.

Ring rentals start with one group using the whole room from 12:15 to 1:15pm.

In order to alleviate the overcrowding of dogs during 9:30 to 11:45am and to make it safe for all dogs and handlers, effective March 5<sup>th</sup>, I have come up with the following schedule.

UTILITY – Whole Floor 9:30 to 10:30am.

OPEN - Whole Floor 10:45 to 11:45am.

NOVICE - Whole Floor 12:00 to 1:00pm.

RING RENTAL - Will start 1:00 to 2:00pm. We call this group the "Lunch Bunch". I will get in touch with Diane Hilpert and let her know that her time has to be changed. The next group is Liz Long, Berdell Kotch and their group and let them know of the change. ~~The time change does not affect this group as I believe they train after 2pm.~~ Dave Dock, Jaqui Hartvarth and Anne Wheeler rent the building later in the day.

RALLY – Linda is conducting an Advanced/Excellent session. There are 14 dogs in this class.

BEGINNER UTILITY – there are 6 teams entered in this class. They are in the 3<sup>rd</sup> week of a 4 week class.

BEGINNER CLASS – A new beginner class is scheduled for March 12<sup>th</sup>. There have been inquiries and I have sent out applications.

STAR PUPPY CLASS - Terry Papineau has been teaching this class. Last week Terry called me and her son is very ill and in ICU and cannot commit to this class any longer. I have taken over teaching this class. This week will be week #4. A new STAR puppy class is scheduled for Thursday, March 19<sup>th</sup>.

If for some reason the March puppy class does not fill, then it will be replaced by a utility class.

Respectfully submitted,

*Phyllis Broderick*

PUBLICITY

REPORT

## ADTC Publicity Report for February 2020

As stated in the ADTC Publicity Report for January 2020, the core committee's focus this year will be to improve communication between club members. Consequently, an ADTC Member of the Month article will be developed for the monthly newsletter. Any member may submit the name of a member in good standing for ADTC Member of the Month recognition.

Recommendation forms will be available for download from the newsletter and available in paper form at monthly meetings. A member who has been nominated will receive a notification phone call and questionnaire. An article will be developed from the questionnaire and the member is also requested to submit a photo. Members will be contacted and articles will be published in the order in which recommendations and completed questionnaires are received. We hope to hear from many members.

Yours for better barkers,

Sara Schrum  
Dusty Springer  
ADTC Publicity Co-chairs