

**ALLENTOWN DOG TRAINING CLUB  
BOARD OF DIRECTORS MEETING  
October 27, 2019**

**MINUTES**

The meeting was called to order at 6:57 p.m. by President Chuck Achenzie.

**Roll Call**

Present at the meeting were President Chuck Achenzie, Vice President Lois Linker, Corresponding Secretary Edie Rysdyk, Recording Secretary Carol McCarthy, Training Director Phyllis Broderick and Board Members Barbara Grotzinger, Anna Guglielmo and Cris Courduff. Absent were Treasurer Barbara Katz and board members Debbie Petrusjanz and Krista Stayer. Club member Debbie Achenzie was also present.

**Minutes**

The board had before it for approval the minutes of the board meeting held on September 22, 2019. No corrections or additions were noted. Cris Courduff moved to accept the minutes as submitted. The motion was seconded by Barbara Grotzinger and the motion passed by unanimous voice vote.

**Training Director's Report**

Phyllis Broderick presented her Training Report (see attached).

Cris Courduff inquired about the attendance at the Wednesday evening classes and Phyllis noted that the attendance has been good.

Discussion ensued about the difficulty some members are having using the lockbox and it was decided that the club would purchase a new lock box after checking with Amy.

**Federation**

Edie Rysdyk reported that she had attended the September Federation Board Meeting and that she is on the Board of Directors of the Federation.

**Membership**

Debbie Achenzie presented her report (see attached).

Phyllis Broderick moved to accept Irene Chan's application for membership. Lois Linker seconded the motion and the motion passed by unanimous voice vote.

**Committees**

**Website**

Lois Linker reported that she is thinking about giving up the website responsibilities as there have been some complaints about not getting things posted fast enough. There have been no offers to help her even though this was announced at a general meeting. She has a busy schedule and recently had surgery. Anna Guglielmo said that the majority of members are very happy with Lois's website and that it was only one or two who complained. Lois has not make a final decision at this time.

**Newsletter**

President Achenzie announced the deadline for submitting articles for the November newsletter is October 31, 2019.

**Raffles**

President Achenzie read Krista Stayer's raffle report (see attached) in which Krista stated she would not be doing raffles next year and may not rejoin the club due to personal reasons.

**Constitution and By-laws**

Edie Rysdyk is finalizing the recommended constitution and by-laws changes and she will be submitting them soon.

**Publicity**

President Achenzie reported that the Macungie Halloween Parade was well represented by Allentown Dog Training Club members. There were at least a dozen dogs in the parade and 450 bags were handed out to dog owners. The club was in the blue division and won second place and \$30.00.

**Nominating**

Phyllis Broderick reported on the current status of the slate of nominations for the year 2020.

- President.....Chuck Achenzie
- Vice President.....Lois Linker
- Recording Secretary.....Carol McCarthy
- Corresponding Secretary.....Terry Papineau
- Treasurer.....Barbara Artim
- Training Director.....Phyllis Broderick
- Board Members.....Anna Guglielmo  
Barbara Grotzinger  
Cris Courduff  
Edie Rysdyk

Treasurer: Barbara Katz's Treasurer position will end as of December 31, 2019. There was discussion had concerning replacing her. It was suggested that Barbara Artim has expressed an interest in taking over the Treasurer duties with the understanding that the club will purchase a new laptop and software to be used exclusively for ADTC. Lois Linker motioned to have Barbara Artim submit a proposal to the Board of Directors with the complete cost of a new laptop and software to run the club's financial information. The motion was seconded by Anna Guglielmo and passed by unanimous voice vote. Also, there will be an audit of the ADTC books as of 12/31/19.

Board Member: One position remains open for a board member.

## **SHOWS**

### **Point Show**

Lois Linker reported that she has the signed contract from the K9JYM but to her knowledge the deposit check has not been cashed. This will be verified with Treasurer Barbara Katz. People have been hearing rumors that the K9JYM may be sold.

It was suggested that the club do a 50/50 raffle at the May point show instead of raffle baskets and this suggestion was favorably received.

Leashes in the blue, red, yellow and white colors with the club logo will be ordered for the next point show. Phyllis Broderick got an email about the leashes being on sale. More ribbons will be ordered also.

Discussion ensued about keeping the front room cooler next year. This will involve keeping the doors open between the two rooms so cold air from the back room will flow better into the front rooms.

### **Match Show**

Phyllis Broderick reported that there will be another rally match as soon as the Master rally class is completed.

Cris Courduff brought up Fast Cat which was not favorably received among the board members.

### **Old Business**

Anna Guglielmo, Barbara Grotzinger and Phyllis Broderick have agreed to co-chair the Awards Banquet. The Brass Rail will be contacted with some concerns from the last banquet relating to taking the food away too soon and concerning some complaints about the food itself.

## **New Business**

President Achenzie announced that the Christmas Party will be held on December 11, 2019, at the Macungie training building. Bill and Dusty Springer are in charge of set up and tear down. Setup will begin at 5:30 p.m. Janice Cooper will be in charge of food and the consensus of opinion is that a different catering establishment with a different menu should be used this year. It was suggested by several board members that perhaps wraps might be a good choice for the party. Subway can provide trays of wraps and subs. Soup was mentioned but was not generally thought to be a good idea.

The Board of Directors voted for the naming of the club newsletter. The winning name is:  
**“ADTC Barks & Bytes”**

President Achenzie is going to check with Krista Stayer to see if there are enough items for raffle baskets for the Christmas party. Debbie Achenzie will be getting out a flyer for the Christmas party as soon as she receives the information she needs.

President Achenzie showed a disaster kit he received from AKC and thought it would be a good idea for the club to have a few of these on hand if the area experienced a disaster. It was suggested that one person be designated to be the disaster representative of the club.

President Achenzie also announced that beginning in January every board member who does not have a job will be expected to chair some aspect of club activity.

President Achenzie reported that there has been enough interest generated for a new order of club clothing. Lois Linker said she has a flyer for club clothing that she can update when the new information is received. Several members currently have club clothing and they can bring in their clothing to be used to show the sizes available.

## **General Business**

The next board meeting will be held on November 24, 2019, at 7:00 p.m. at Wegmans on Stoke Park Road in Bethlehem. The next general meeting will be held on November 13, 2019, at 7:30 p.m. inside the training building at Macungie Park.

The Staples number is 610-439-2800.

## **Adjournment**

There being no further business before the board, Phyllis Broderick moved to adjourn the meeting. The motion was seconded by Lois Linker and the motion passed by unanimous voice vote.

President Achenzie adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Carol McCarthy  
Recording Secretary

TRAINING  
DIRECTOR'S  
REPORT

ALLENTOWN DOG TRAINING CLUB  
Training Director Report 10/27/19

Club training is running smoothly.

Wednesday Training:

Carol McCarthy's Advanced Beginner/Novice class as well as the Show Ready and Open classes running smoothly. The Wednesday Utility class has been post phoned indefinitely.

Thursday morning Novice class taught by Dusty Springer has good attendance.

Anna's Thursday Open and Utility classes are running well.

Linda Krasley is conducting a Master class at the present time. When this session is finished, there will be a rally match.

The beginner class taught by Dusty Springer and Terry Papineau is in its 4<sup>th</sup> week.

I am planning on holding a puppy class starting November 21<sup>st</sup> and a Beginner Class December 5<sup>th</sup>.

Respectfully submitted,

*Phyllis Broderick*

**MEMBERSHIP**

**REPORT**



**New Application - Requires Board Approval**

**Irene Chan  
9426 Lisa Lane  
Breinigsville, PA 18031  
Cell 610-451-7911  
kids4sale2004@yahoo.com  
Labrador**

**Thank you for including this report in the minutes.  
Debbie Achenzie  
Membership**

# RAFFLE BASKETS

## REPORT

Afternoon Chuck,

Not sure if I will make the meeting or not. We have a family party at 5.

Inventory for the Christmas basket raffle and table of gifts:

2 baskets. 1 of dog toys, 1 wine

4 dog beds medium to large sizes

About a dozen toys

Plenty of treats. I will make a third basket from some portion of this.

So I would ask that members either bring items (pet related or otherwise) for the table the day of the party or cash donations to the next meeting so Edie and/or I can purchase additional items.

Also as I mentioned to you previously, I will not be remaining on the board for next year. At this time I am not sure if I will be rejoining ADTC for personal reasons and I haven't been able to make training since about April anyway :/. This will also mean finding someone to take over the basket stuff. I will gladly help whomever you find understand what they need to do to be successful. I would also suggest the board decide if continuing the basket raffle is worth the effort. It nets about \$300 per event. I can talk to you about that later if it seems necessary.

Thanks,

Krista