

**ALLENTOWN DOG TRAINING CLUB
BOARD OF DIRECTORS MEETING
January 27, 2019**

MINUTES

Call to Order

The meeting was called to order at 7:01 p.m. by President Chuck Achenzie.

Roll Call

Present at the meeting were President Chuck Achenzie, Vice President Lois Linker, Recording Secretary Carol McCarthy, Corresponding Secretary Edie Rysdyk, Treasurer Barb Katz, Training Director Phyllis Broderick and board members Anna Guglielmo, Chris Courduff, Barbara Grotzinger and Krista Stayer. Board member Debbie Petrusjanz was absent. Club members Debbie Achenzie and Diane Bruder were also present.

President Achenzie welcomed all the new board members and thanked all the returning members.

Minutes

The Board had before it for approval the minutes of the board meeting held on November 25, 2018. President Achenzie asked if there were any additions or corrections to these minutes. He noted that only Edie Rysdyk, Lois Linker and Phyllis Broderick, who were board members in 2018, can note corrections or additions and only they can vote. Lois Linker moved to approve the minutes as submitted. The motion was seconded by Phyllis Broderick, and the motion passed by unanimous vote.

Macungie Park Donation

President Achenzie announced he received an email from Joanne Summers stating that in the past the club had donated \$50.00 to Macungie Park for each class the club conducts in the summer other than club training. Nobody at the meeting knew exactly what the arrangement with the park was. It was decided that Phyllis Broderick would contact park personnel and determine exactly what this donation covers.

Correspondence

Corresponding Secretary Edie Rysdyk reported that she had received several letters from the AKC regarding the approval of the Obedience and Rally trials to be held on May 18, 2019, at the K9JYM in Colmar, PA.

Edie reported that she had been contacted by the Bil-Jac Dog Food Company to determine if the club would be interesting in doing their one pound challenge. The one pound challenge is trying their food, and if you and your dog like it they will give you coupons to use to purchase Bil-Jac's dog food. It was decided to put notice on the website to see if any club members had an interest in taking the challenge. Edie will give all the information to Lois Linker who will post it on the website. Edie also reported that she has been in contact with Bil-Jac to see if she can get donations for the upcoming trials. Phyllis Broderick estimated there will probably be 150-200 entries between rally and obedience

President Achenzie asked Edie to update the AKC website with the new Board of Directors names. He noted that the club's URL address is incorrect asked that Edie update that information. It needs to be changed from .org to .com. Edie said she would take care of this when she sends in the new board member names.

Federation

Edie Rysdyk reported that there will be a Federation booth next weekend at the Canine Learning Experience. The Federation is always looking at any new legislation. The Federation was represented at the recent meeting with the newly elected congressmen in Harrisburg.

Training

Phyllis Broderick presented her report (see attached).

Phyllis would like to have training committee meetings on a night when the club is not training. The Emmaus Library is a possibility as is the stage at Macungie Park. The board members agreed that a free meeting place is better than paying a rental fee.

Phyllis noted that calls inquiring about classes have been slow.

Discussion ensued concerning summer training and having to cancel classes because of weather and park activities. Phyllis stated that classes will be held on a Tuesday if the Wednesday or Thursday classes need to be canceled because of weather or park activities.

Cris Courduff brought up that the park will need to have access to the floors one week for maintenance which they do in the winter because the cost is lower for the park. Phyllis said the club will probably not have class the week that is scheduled.

Membership

Debbie Achenzie presented her report (see attached).

Cris Courduff moved to accept the new members' applications. The motion was seconded by Anna Guglielmo and passed by unanimous vote.

Debbie reported that there are still 25 members who have not renewed for 2019. Approximately 18 of those are members who joined in 2017 and 2018 so the club is losing some of its newest members. Debbie is giving them until January 31, 2019, to renew their membership.

Discussion ensued concerning what date should be used as the cutoff date when a member can no longer renew their membership, but would have to reapply for membership.

Anna Guglielmo noted that December is a difficult month because of the holidays and trophy awards are due at the same time. Extending the date the dues are due was suggested.

Lois Linker read the club bylaws which state that dues are due by the annual club meeting held in January. Anybody who has not paid their dues by that date will be sent a statement and if they do not join within 30 days of the statement their membership will lapse and they will have to rejoin.

Debbie Achenzie will do what she can to get the unrenewed members to renew this year. It was generally agreed that the club bylaws need to be addressed and possibly revised.

Fast Cat Presentation

Club member Diane Bruder gave a presentation on Fast Cat which is a 100-yard dash, straight line racing and you can get AKC titles for how many points you earn. She said a lot of clubs are having trials and it is a big money maker. Diane was asked what clubs in our area were doing it and she said Suburban is doing it in conjunction with an AKC club as Suburban is not an AKC club.

Phyllis Broderick brought to the meeting the AKC paperwork necessary to apply for approval to hold Fast Cat trials. There is licensing that has to be completed. President Achenzie stated he was under the impression that all the club would have to do is provide the park for the

trial which does not appear to be the case. Phyllis reported that there will have to be a trial premium. At a minimum, there will have to be a trial chairman, a trial secretary, a lure operator and backup, and there also has to be a hunt master.

Diane said she would like to do two trials on a Saturday and two trials on the following Sunday, 80 dogs per trial, \$20.00 per run. Diane's fee is \$5.00 per dog per trial for the rental of her equipment. The park fee was reported to be \$250.00 for the day which brought up discussion of why the club was paying \$380.00 for the park for their shows. Phyllis is going to check on this discrepancy.

Diane said the trial secretary would be the one who prepares the entry forms and prepares the premium, and Diane thought her fee would be \$600.00 but she needed to check on it. With some quick figuring it was determined that the club would have to spend a minimum of \$1,000.00, and it was unclear what the club could expect to net.

It was generally agreed that Diane should come back at a later date with complete information. The club needs to know all aspects of what it entails to put on a Fast Cat trial, who will actually cover the different positions required, and how much the club can expect to net. The board will also need to know how many volunteers will be needed to run the four shows.

In order to evaluate the proposal, complete information and exact fees are needed so the board can make an informed decision.

Treasurer's Report

Barb Katz presented the end of year 2018 club assets report (see attached). Barb noted there are several outstanding checks to Macungie Park which she is going to check on.

President Achenzie asked Barb about the \$50.00 donation to the park for non club classes in the summer. She did not have any further information.

Committees

Nominating Committee

President Achenzie thanked Phyllis Broderick and the nominating committee for an excellent job.

Finance Committee

President Achenzie reported that Joanne Summers will present the finance report at the February board meeting.

Website

Lois Linker reported everything is up to date.

Newsletter

President Achenzie noted Jacqui Hartranft was absent but February 25th is the deadline for the next newsletter. It was noted that anybody sending in articles to make sure there is permission to reprint as many are copyrighted.

Awards Banquet

President Achenzie reported that Donna Barto contacted him about the awards banquet. She needs one more volunteer for the committee. The banquet will be held on April 12 at the Brass Rail. The cost is \$25.00 per person. Information will be posted on the website, flyers will be available on training nights and will be published in the newsletter. Additionally, a mass email will go out.

Audit Committee

Lois Linker will be the chairman as the chairman has to be a board member. She will find two members to complete the committee. Their report will be due by the April meeting.

Memorabilia

Cris Courduff brought in premiums going back to 1971. It was decided Lois Linker will store them in a rubber container with other club documents. Cris also had placing ribbons for years past with the dates printed on them. It was decided they should be thrown out. Cris asked if anybody knew of any trophies that were being stored and nobody did. Cris reported the trophy donations for the upcoming trial are doing well. Members have been generous.

Point Shows and Match Shows

Point Show

Lois Linker reported that everything is on track. She is working on the premium for the trial and will get it back to Chris Brooks in the next two weeks.

Edie Rysdyk noted she had not started getting stewards yet and is looking for volunteers. Several members have volunteered to steward but they are also showing which makes it hard for Edie to schedule.

Chuck Achenzie was volunteered to help with parking at the show. Edie will bring her coolers for drinks. Lois noted they could use one more parking volunteer and some additional volunteers to set up on Friday night.

Options for where to set up for stewards and judges hospitality and what will be available were discussed. Lois will get some things at Costco and she would like to have coffee, tea, and hot chocolate available.

John Landis will take the judges out for dinner Friday night. Lois noted that there has been a judge change but that everything is set for the judges.

A volunteer is needed to help with lunch, and to oversee the coffee, tea and snacks. Phyllis Broderick will check to see if Zoto's caters for lunch as they are close by and have excellent food.

Krista Stayer will do a basket raffle and needs a couple of helpers to sell tickets. Krista reported that donations are good but she is getting outdated treats and used toys. She is getting things back from baskets that were just raffled off. It was suggested that she donate the used toys. Krista asked if the board would like to set a budget for the baskets, she would keep receipts and turn them in. It might be more profitable to have fewer baskets with better stuff. Krista said she dropped off six letters to various businesses asking for donations and she did not hear back from any of them. Some suggestions were made for her to contact for donations: Quakertown Vet, Cherrybrook, White Dog Bone, Cabelas, and grocery stores to ask for gift card donations. Krista will put together a wish list with all of her specifications. The wish list can then be posted on the website for members to see and the wish list will be mentioned at general meetings.

Lois Linker said she will be ordering ribbons in the next couple of weeks without dates so they can be reused. The ribbon company is offering a 10% discount if ordered within the next couple of weeks.

Dusty Springer will be composing a flyer and sending it out to local clubs.

Edie Rysdyk is in charge of stewards. Edie has some regulation books left which she will bring to the show to see if they can be sold. The idea of getting stewards from the 4-H or similar organization was presented. Several Board members were not in favor of this. Lois Linker suggested maybe girl scouts could be used for match shows. Lois reiterated we need more volunteers, just let her know what you would like to do. Barb Katz suggested doing a workers raffle basket might generate more interest in stewarding.

A lengthy discussion ensued about getting volunteers for stewards, not having enough stewards, and stewards not showing up with no notice to the club. Edie stated she is worried about having qualified table stewards at the show.

Match Show

President Achenzie proposed doing away with the September match show since the club will now be holding several match shows throughout the year. The board members agreed that

it was a good idea. Phyllis Broderick would like to have a match show in April before the point show on a Saturday and have dogmatchshows.com do everything. Possible locations are Macungie Park and the K9JYM.

December 2018 Match Show

Phyllis Broderick reported the match show held in December made a final profit of \$417.00.

Old Business

There was no old business.

New Business

Club Flyer

President Achenzie noted that the club flyer is put out to attract people who are already training whereas the club brochure is included with the packets for whatever classes are being formed. It seems like they are really the opposite of what they should be. Chuck consulted with Lois Linker and Lois prepared a revised flyer. Something to hand out at the Canine Learning Experience is needed that will appeal to both new puppy owners and experienced trainers to cover both sides of it without getting into a lot of detail. Flyers are inexpensive whereas the brochures are costly. After discussion, it was agreed to do flyers which are easy to change as changes occur. A few specific suggestions were made concerning wording on the flyer Lois prepared. Lois will update the flyer with the suggested changes and email it out to the board members.

Membership

A discussion ensued about requiring members to work two events a year in order to get their awards and/or as a requirement of membership. Nothing was decided but it was the general consensus that something like this should be a requirement of membership and could be put right on the membership application.

Canine Learning Experience

President Achenzie stated that some volunteers have signed up to help cover the club booth. He also noted there were be drinks available at the booth.

Sunshine Committee

Tabled until February Board of Directors meeting.

Training Questions

Phyllis Broderick requested that any questions concerning training should be directed to her as the Training Director. Anything concerning training or any of the classes is the responsibility of the Training Director. If Phyllis has a problem she would then take it to President Achenzie. This will stop any confusion or misinformation being given out.

General Business

President Achenzie announced the next board meeting will be held on February 24, 2019, at 7:00 p.m. at Wegmans. The meetings will continue to be held at Wegmans.

The next general meeting will be held on February 13, 2019, at 7:30 p.m.

Chuck is going to go to the storage facility and check on the canopies to make sure they are bug free and mouse free. If they are being damaged or if there is any problem, he will address it.

Adjournment

There being no further business before the board, Lois Linker moved, seconded by Phyllis Broderick, to adjourn the meeting. The motion passed by unanimous vote and the meeting was adjourned at 9:17 p.m.

Respectfully submitted

Carol McCarthy
Recording Secretary

ADTC TRAINING DIRECTOR REPORT
January 27, 2019

Joanne's Wednesday classes are running as scheduled. Her assistant is Gail James.

Anna's Thursday morning Open and Utility classes have been well attended.

Dusty's Thursday morning Beginner class is well attended also.

Thursday night open class is running as scheduled. Thursday utility class has been sporadic.

Debra Moyer-Petrusjanz 4 week Beginner Novice class ends Thursday Jan. 31st and everyone attending is enjoying the class.

Linda's rally run thrus will resume Thursday February 7th at 7:15-8:15pm.

All the trainers are doing an exceptional job.

A new S.T.A.R. puppy class starts Thursday, January 31st on the Stage Side. Terry Papineau, Instructor with Anne Wheeler Assisting.

The CGC/Tricks 4 week class starts Thursday, January 31st at 8:30pm, Parking Lot side. Dusty Springer, Instructor.

The next Beginner Class is currently scheduled for March 14th and it is the last beginner class being held indoors until September.

~~Outdoor~~ ^{INDOOR} training ends April 26th.

Looking into holding a Training Committee meeting. I don't want to hold it on a Wednesday or Thursday evening after classes as it will be a very late meeting. I asked Dusty to check into holding

the meeting at the Emmaus Library. Tuesday evenings, with the exception of the last Tuesday of the month are available. The cost will be \$25 for 4 hours and we will have a separate meeting room. The meeting will be scheduled for 6pm. Date to be determined. Will provide Dusty with 2 dates and she will reserve the room. I was looking at February 19th as the first choice and February 12th second choice. February 12th is Lincoln's birthday and will have to check to see if the library is open.

Building Rental:

As it stands now, the income for ring rentals on Thursday is \$70 a week. That helps to defray the \$200 cost of renting the building on Thursdays. The whole floor is rented from 12 to 1pm; 1:15 to 2:15pm; 2:15 to 3:15pm and half floor is rented from 4-5pm. The times open for rental are 9 to 11am, half of the floor, parking lot side. Also whole floor 3:15 to 4:15 (can move the 4-5 to 4:15 to 5:15pm) and half the floor from 4 or 4:15 to 5 or 5:15pm.

Call Amy

I know some individuals expressed an interest in renting the building occasionally, but the times they wish to rent the building are taken up by the individuals who rent it weekly.

I wish to have the rental remain the same \$70 a week is guaranteed and we need the income to help defray the cost of renting the building. There is some open time and that is available and possibly they can ask the people who are renting the slot if they can join their group.

Respectfully submitted,

Phyllis Broderick

New Application- Requires Board Approval

Orpha Poupore
951 Fernwood Street
Emmaus, PA 18049
H 215-887-5548
orphapeanut@yahoo.com
Belgium Sheepdog

Erika Seibert
121 South 6th Street
Emmaus, PA 18049
C 610-965-0598
zipinby13@yahoo.com
Pointer Mix

Kay Sivel
1995 Miller Road
Pennsburg, PA 18073
C 610-462-5357
kaynine228@yahoo.com
Chinese Crested

Linda Duda
1015 North Whitman
Allentown, PA 18104
H 610-395-6212
C 484-633-2900
camping2@ptd.net
Labradoodle

Thank you for including this report in the minutes.
Debbie Achenzie
Membership

ALLENTOWN DOG TRAINING CLUB, INC

2018 Financial Reports

CHECKING ACCOUNT (KEY BANK)

Bank Statement Balance 12/31/2017	\$48,549.71
Bank Statement Balance 12/31/2018	\$51,174.05

Quicken Balance 12/31/2017	\$47,334.71
Quicken Balance 12/31/2018	\$48,499.05

Uncleared checks:

4/2/2018 - check 3605 - Macungie Park	\$650.00
12/30/2018 - check 3661 - Macungie Park	\$1,300.00
10/7/2018 - check 3731 - Caleb Saternos	\$160.00
12/30/2018 - check 3660 - Caleb Saternos	\$320.00
10/10/2018 - check 3735 - Beverly Springer	\$245.00

VANGUARD MONEY MARKET

Statement Balance 12/31/2017	\$6,801.99
Dividends	\$122.20
Statement Balance 12/31/2018	\$6,924.19

ASSETS AS OF 12/31/2018

KEY BANK	\$51,174.05
VANGUARD MONEY MARKET	\$6,924.19
TOTAL ASSETS	\$58,098.24

Assets 12/31/2017	\$55,351.70
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NET CHANGE OF ASSETS FROM 12/31/2017: GAIN OF \$2,746.54